

NEXT STEPS AT WSU

What You Need to Know Now That You're Here

University College
(937) 775-5750

www.wright.edu/uc/todo/new.html

PLACEMENT TESTS

- All beginning students must take the required placement tests prior to their first advising appointment.
- Students who have been admitted late and have not taken the required placement tests, must take the tests prior to meeting with an advisor for the next quarter registration. Information is available from Testing Services at 775-5771 or www.wright.edu/uc/test/.

SCHEDULE AN ADVISING APPOINTMENT

- All students in the University College are required to meet regularly with their assigned Academic Advisor to ensure they are on track to meet major requirements and to receive approval to register for each quarter.
- Students should contact the Academic Advising & Transfer Center (775-5750) no later than the third week of each quarter to schedule an advising appointment.

REGISTER FOR CLASSES

Students must be enrolled in classes, as a registered Wright State University student, before paying their bill, getting a photo ID, or purchasing a parking pass and textbooks.

PAYING YOUR BILL

- Students will receive an email notification sent to their **Wright State University email account** when it's time to view their latest billing statement. Students can access their electronic billing statement through *WINGS* Express via *WINGS* <http://wings.wright.edu>
- Students who register during **Early Registration**, will be **CANCELED** from all classes if the bill is not paid on time (by the fee payment due date).
- Students who register during **Open Registration**, will not be canceled for non-payment, but a "hold" will be placed on their account. **It is the responsibility of the student to officially withdraw** from classes if plans change and they do not plan to attend classes.
- If a parent or guardian needs access to view the electronic billing statements and/or pay on the student's behalf, the student must access the *WINGS* Express Student Fees Web Site to enroll the person as an authorized user.
- **Financial Aid** – E136 Student Union – 775 5721
- **Veterans Affairs** – E244 Student Union – 775-5550

PHOTO ID

Students can get their Wright State photo ID at the WrightOne Center (775-5542) in E146 Student Union. The photo ID is free and serves as a debit card around campus. The photo ID is required to use various campus facilities and to receive free entry to WSU athletic events.

PARKING

All students must pay to park on campus and may purchase a permit through *WINGS* Express by logging in to *WINGS* at <http://wings.wright.edu> or at the Parking and

Transportation office (775-5690) in E138 Student Union. A shuttle bus service, which normally runs every 10-15 minutes, is available from Lot 20 to the upper campus. **Allow plenty of time for parking!**

BOOKSTORE

All books and materials needed for your classes are available from the Wright State Bookstore (775-5600) in E182 Student Union. Keep your receipt in case you need to return books, etc. You can also reserve your books online at <http://wright.bkstore.com>.

SCHEDULE CHANGES

- Adding and dropping classes or withdrawing from WSU are official actions that must be completed **by the student** online via their Wings Express account at <http://wings.wright.edu> or at the Registrar's Office (E244 Student Union, 775-5588) **before the deadlines** each quarter. Advisors **cannot** add or drop classes for students.
- A student has seven weeks to withdraw from a class during the quarter. Refunds however are only provided during the first three weeks of classes.

CATALOG and STUDENT HANDBOOK

The Undergraduate Catalog (<http://www.wright.edu/catalog/>) and the Student Handbook (<http://www.wright.edu/students/handbook/>) are both available online.

STUDENT ACADEMIC SUCCESS CENTER (SASC)

Tutoring Office:	027 Library (775-2280 or 775-2258)
Math Learning Center:	023M Library (775-2273 or 775-2329)
Writing Center:	031A Library (775-4186)
Writer's Hotline:	Hours are 9 a.m. - 4 p.m. 775-2158

CAMPUS RESOURCES

Visit www.wright.edu/uc/resource for a complete listing of campus resources.

CAREER SERVICES

Career Services provides assistance in deciding on a career; coordinates student employment; resume writing; job interviews and cooperative education (internships). For more information, call 775-2556, go to www.career.wright.edu or stop by E334 Student Union.

COMPUTER SERVICES

There are five computer labs on campus students may use; Russ Engineering Center; Rike Hall, Millett Hall, the Dunbar Library and the Library Annex. Computing & Telecommunication Services (CaTS) provides service and support for campus networking, Internet access, and administrative and academic computing resources. For more information, visit <http://www.wright.edu/cats> or call the Help Desk (775-4827).

LIBRARY

Students need their Wright 1 photo ID card to withdraw materials from the University Libraries. WSU is part of OhioLink which access all college libraries in Ohio. Visit www.libraries.wright.edu for more information.

PHYSICAL ACTIVITIES

Workout facilities are available in the Student Union and Nutter Center. Campus Recreation (775-5815) also provides on- and off-campus activities.

POLICE DEPARTMENT / STUDENT ESCORT SERVICE / LOST AND FOUND

The Wright State University Police Department is a law enforcement agency open 24 hours a day in 065 Allyn Hall. The Police Department also provides student escorts, and Lost and Found. They can be reached at x2111 from any campus phone. You may also sign up to receive emergency text messages on Wings Express. **In an emergency, dial 911 from any phone or use one of the emergency boxes located around campus!**

TUNNEL SYSTEM

A tunnel system connects all of the buildings except the Nutter Center, White Hall and the residence halls. Signs on the walls guide students.

CHILD CARE

Mini University, Inc. provides childcare on campus in the Child Development Center. For information regarding tuition and scheduling, call 775-4070.

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