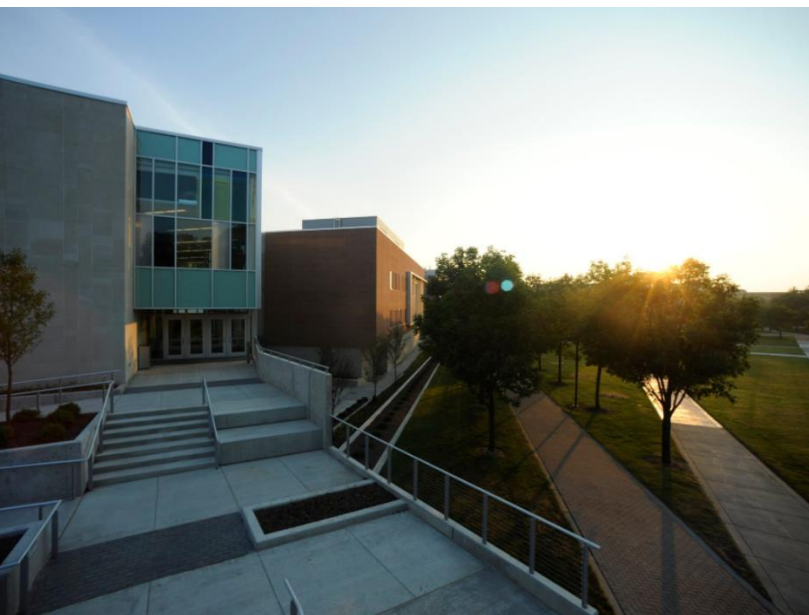


WRIGHT STATE UNIVERSITY



Jeanne Clery Act

Annual Security and Fire Safety Report

Dayton Campus
Lake Campus
Duke Ellis Institute
Cox Institute
Research Park



POLICE
DEPARTMENT

2018

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Wright State University Police Department

Here to Serve, Protect, and Inform You

The Wright State University Police Department is responsible for ensuring a safe environment for all people on the Wright State University campus—students, faculty, staff, and visitors alike. As the official law enforcement agency on campus, the Wright State University Police enforce university regulations and the law, notably the Ohio Revised Code (ORC) and city of Fairborn ordinances. The department also investigates crimes in a fair and impartial manner.

One of our most important tools for ensuring a safe environment is information. This report puts in your hands important information about the Wright State University Police Department and how it operates. You will find policies on campus law enforcement, including how to report crimes or request a safety escort to walk you to your car. The brochure also explains how you will be notified in an emergency or potentially threatening situation.

Also included in this report are statistics regarding criminal activity on campus over the past three years. It is our hope that you will use this information to make informed decisions about your personal safety and everyday habits, and securing your personal property.

Please keep this information close at hand; refer to it often, and help us keep this campus secure for yourself and others. If you have questions that aren't covered in this brochure, feel free to contact us. The Wright State University Police Department is here to serve you.

Who We Are

The Wright State University Police Department employs the following staff:

- chief of police;
- one police lieutenant;
- 16 commissioned university police officers, who are certified by the state of Ohio (in accordance with ORC 109.77 and 3345.04);
- one full-time emergency manager/Clery coordinator;
- one full-time administrative support staff;
- three part-time student support staff; and
- seven communications operators.

Here to Serve You 24/7

Police officers and communications operators are on duty 24 hours a day, seven days a week. Patrols of all campus areas, including parking lots and residence halls, are conducted in marked police cruisers and by uniformed officers on foot or on bicycles. Officers respond to calls for

assistance received at the Communications Center. The Police Department's communications operators also monitor alarms in over 100 areas.

Safety Escorts and Emergency Phones

The Wright State University Police Department offers a 24-hour police safety escort service that is designed to enhance safety, peace of mind, and a greater sense of security for anyone who feels unsafe while walking alone on campus. The goal of our safety escort service is to deter assaults, sexual harassment, verbal abuse, or harassment while walking from one location on campus to another. The safety escort service is a walking escort service provided by our police officers.

Students may request a safety escort by calling the Emergency Communications Center at 937-775-2111 .

Emergency call boxes that ring into the Communications Center are marked with a blue light and located strategically throughout campus building, parking lots, walkways, and remote areas.

Officer Training

All police officers meet the requirements set by the Ohio Peace Officers Training Council by satisfactorily completing a basic training program for peace officers. Officers subsequently receive in-service training consisting of:

- community policing techniques;
- conflict resolution;
- terrorism awareness;
- crime prevention;
- firearms instruction;
- fire safety;
- active shooter/direct to threat training; and
- legal updates on procedures and changes in the law.

A criminal background investigation is performed on all employees considered for employment with the Wright State University Police Department.

Preventing Crime

Crime prevention is the responsibility of university law enforcement officers, students, faculty, staff, and visitors. The Wright State University Police Department maintains a crime prevention unit designed to help reduce crime on campus. The crime prevention unit offers a variety of crime prevention presentations and programs, which include a property identification program, popular with students in campus housing, which helps residents keep an inventory of their possessions and recover stolen items.

To schedule a presentation or for answers to questions about crime prevention, email Sergeant Patrick Ammon at patrick.ammon@wright.edu.

Educational Programs

The Wright State University Police Department encourages the community to be responsible for their safety and the safety of others. Wright State University Police Department offers a variety of educational programs to help individuals and groups learn more about such topics as:

- personal safety;
- sexual assault/acquaintance rape prevention;
- shots fired on campus;
- drug and alcohol prevention;
- identity theft; and
- traffic safety and education.

Wright State University Police Department personnel welcome the opportunity to meet with any campus organization or group about these or any other safety topics.

The Division of Student Affairs and the Office of Equity and Inclusion develops sexual assault policy and programming.

Informing the Community

All new university students and employees are provided with information about campus safety and security. Security policies also appear in the *Student Handbook*. All victims of crime on campus receive a *Victim Assistance Guidebook*. Information on campus crime and security policies is available upon request, in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

Information about security policies and procedures is updated annually; changes that may affect students or employees are reported through university news media and in handbooks, radio, newspapers, and by letter or in person.

Most policies, procedures, and programs that govern the Dayton Campus also govern Lake Campus and the Duke Ellis Institute. Any distinctions in policies are noted in the campus-specific sections found later in the report.

Timely Warning Policy

Timely Warnings, called “Crime Alerts,” are provided to heighten safety awareness by giving students, faculty, and staff notification of crimes that occur on campus property, non-campus property, or on public property immediately adjacent to and accessible from campus and are considered by Wright State University to present a serious or continuing threat to students and employees.

The chief of police or designee for the Wright State University Police Department is responsible for preparing a

Crime Alert when a crime is reported to or brought to the attention of the Wright State University Police Department, and that crime represents a serious or continuing threat to the safety of the Wright State University community.

Information for Crime Alerts may also come from other law enforcement agencies or other offices on campus. While every attempt will be made to distribute the alert as soon as possible after an incident or series of incidents is reported, the release will only take place after it has been determined that the crime(s) represents a serious or continuing threat to students and employees based on the availability of accurate facts concerning the incident(s).

All facts and information obtained about criminal incident(s) are reviewed on a case-by-case basis to determine whether those incidents present a serious or continuing threat to the Wright State University campus community. Incidents will be reviewed based on the nature of the crime(s), and the facts and information available to the Wright State University Police Department.

The chief of police or designee for the Wright State University Police Department, may consult with the vice president for student affairs to determine whether a reported criminal incident(s) represents a serious or continuing threat to the Wright State University campus community or to determine the appropriate content of a crime alert.

Criminal suspects are often unknown to the victims. However, in the instance of a violent crime occurring between two individuals who know each other, the Wright State University Police Department will look at each instance to determine if the suspect poses a continuing threat to the Wright State University campus community and if necessary issue a Crime Alert.

In addition to notifying the Wright State University campus community of a crime(s), Crime Alerts also seek information that may lead to arrest and conviction of the offender when a violent crime(s) takes place against persons or serious crimes against property have been reported. Crime Alerts may also contain information on crime prevention tips or other safety information.

The Wright State University Police Department makes every effort to properly classify a criminal incident when issuing a Crime Alert. It may however, after further investigation, be determined that incident(s) for which the Crime Alert is issued may be reclassified and do not fall within the definitions of reportable crimes. If this occurs, the incident(s) in which the Crime Alert was issued may not be included in the crime statistics provided within this report.

Timely Warning Procedures

The Wright State University Police Department will prepare a Crime Alert when a report is received of a violent crime against a person(s) or major property or is a continuing threat to the Wright State University campus community.

Crime Alerts may be issued for such crimes that occur on campus property, non-campus property, or on public property immediately adjacent to and accessible from campus. Crime Alerts will never include the name of crime victim(s). Information that may be contained in a Crime Alert includes, but is not limited, to the following:

- A brief statement of the incident(s)
- Possible relationship to previous incident(s), if applicable
- Physical description of the suspect(s), if available
- Date, time, and location of the incident
- Any important information about the crime(s)
- Information on crime prevention, personal safety, or other community safety resources

The Wright State University Police Department may not include some known information in a Crime Alert if providing that information could present a risk of compromising law enforcement efforts. Crime Alerts may be updated if new or more accurate information becomes available to the Wright State University Police Department.

Crime Alerts are distributed to the Wright State University campus community via emails sent by the Wright State University Office of Communications, which are accessible and available to all students, faculty, and staff.

Emergency Notification, Response, and Evacuation

Emergency Notification Procedures

The University Police Department and Office of Communications work in partnership to manage the emergency notification system, Wright State Alert, and issues notifications when necessary. An emergency notification is immediately issued to the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus.

Wright State University will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system(s), unless issuing a notification will, in the professional judgement of responsible authorities,

compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate an emergency.

Emergency Notifications via Wright State Alert may be authorized by the chief of police, emergency management director, the director of communications, or the designee of any of these individuals. Additionally, the Simplex building emergency notification system may be activated by Casualty Prevention, dispatchers in the Emergency Communications Center, or any of the other aforementioned individuals.

The process of issuing an emergency notification begins by confirming there is a significant emergency or dangerous situation involving an immediate threat to health and safety. This occurs by collecting and analyzing information from a variety of sources, including but not limited to firsthand reports from the public or university police officers, and through the use of alarm and surveillance systems. In some circumstances, other Wright State departments of local, state, or federal agencies may notify University Police of a possible emergency and may provide information or guidance to be used in verifying whether a significant emergency or dangerous situation exists.

Upon confirming that an emergency or dangerous situation exists, University Police, in conjunction with the Office of Communications, will begin the process of issuing an emergency notification.

The Office of Communications is primarily responsible for determining the content of an emergency notification based on the most pertinent information provided by University Police and how the situation is impacting the campus. The content of the notification is designed to provide warning and basic instruction to promote the safety and well-being of those impacted. In some cases, in order to notify the community as quickly as possible of a dangerous situation an initial notification may simply state that an emergency has occurred and advise the community to be observant and take necessary precautions. In these circumstances, additional notifications will be issued once more information becomes available. In most cases emergency notifications will be issued to the entire campus community, but may include the specific location the emergency is occurring. If an emergency is confined to a specific building a pre-recorded building emergency notification may be activated from the Emergency Communications Center.

If there is a need to disseminate information to the larger community, the Office of Communications will contact appropriate media outlets and provide media holding statements containing pertinent information about the emergency including what, if any, emergency protective actions should be taken.

Emergency Notification Systems

Wright State Alert

Wright State Alert is a multi-modal, all-hazards emergency notification system. This is the primary method the campus community will be notified of an emergency on campus. If there is a situation that poses an immediate threat to the campus community, the university will provide warning using one or more of the following methods via Wright State Alert:

- wright.edu webpage
- Text messages
- Email
- Facebook
- Twitter
- Voice messages to campus telephones
- Voice messages to cell phones
- Nutter Center marquee

All student and employee emails are automatically enrolled in the Wright State Alert system. Students may choose additional methods of receiving alerts by accessing their account:

1. Sign into wingsexpress.wright.edu
2. Click on the “Personal Information” tab
3. Click on “Manage Wright State Alert – Emergency Notifications”

Simplex Building Alert System

All buildings on campus are equipped with the capability to activate an internal building alert that provides occupants with a pre-recorded message to take specific action (i.e., evacuate, shelter-in-place, etc.). The Emergency Communications Center is primarily responsible for activating the system at the direction of University Police. Individual buildings may be activated for emergencies confined to that space. If necessary, all building alert systems may also be activated at once.

Campus Housing Alert System

Residence Life and Housing maintains a distinct text messaging communications system that may sometimes be used to notify campus residences of emergencies occurring on campus or specific to campus housing. The director of housing, or designee, is responsible for issuing and developing the content of the notification. All students are automatically enrolled in the system.

Signing Up for Text Alerts

At Wright State, the safety and security of our community is one of our highest priorities. We have added text messaging to our existing emergency alert system that is used to communicate with the entire community in case of an emergency. Text messaging adds a new dimension by which emergency messages can be delivered to you. In addition to unforeseen emergency situations, the service will alert you to school closings due to weather. Your participation will make this system as effective as it can be.

Opting In: Sign up to receive Text Message Alerts

1. Log in to your account at WINGS Express via WINGS.
2. Choose “Personal Information” from the menu.
3. Choose the “Opt-In Text Message” option.
4. Enter your cell phone’s area code and phone number in the fields provided.
5. From the first drop-down list, select your cell phone provider.
6. From the second drop-down list, select “Emergencies.”
7. Finish by pressing the “Submit” button.

You may choose to receive alerts for the Dayton Campus, Lake Campus, or both. If you travel between campuses, it is recommended that you select both campuses. Please be advised that your service provider may apply a standard text message fee when you receive an emergency alert.

Opting Out: If you no longer wish to receive Text Message Alerts

1. Repeat steps 1–3 from Opting In.
2. Select “Delete” from the Opt-In Level drop-down list.
3. Finish by pressing the “Submit” button.

Emergency Response and Evacuation

Wright State University is committed to a continual process of preparing for, responding to, recovering from, and mitigating against criminal, natural, and technological hazards that may negatively affect students, faculty, staff, visitors, intellectual property, and facilities.

The university maintains an Emergency Operations Plan (EOP) that establishes several organizational structures that are responsible for coordinating all response and recover operations on campus. This plan is continually tested and evaluated in order to identify areas of improvement and gradually build the skillsets of administrative staff with assigned responsibilities under the EOP. In addition to the EOP, the university maintains a multi-year training and exercise plan to ensure a continual process of improvement.

If an evacuation of campus, in part or in whole, is required to ensure the safety of community members the on-scene incident commander, chief of police, president, or designee of either may order such evacuation. The EOP identifies a succession of authority should the president be unavailable to approve an evacuation order.

Testing and Exercises

As noted, the university maintains a multi-year training and exercise program that charts a series of trainings and exercises that increase in complexity over time in order to gradually identify and implement areas of improvement and build knowledge and skillsets.

On May 23, 2017, the university's Operations Group, consisting of a multidisciplinary team of administrators, participated in an announced tabletop exercise involving a severe weather event on campus. For each exercise designed to test specific aspects of the Emergency Operations Plan, an After-Action report documents the outcomes of the test and identifies areas of improvement.

The university's emergency notification system is also tested twice a year during the Fall and Spring Semesters. The Spring Semester test is conducted in conjunction with the state-wide tornado drill. These tests are announced via a campus-wide email a few days prior and include important information about emergency response and evacuation procedures.

Drug and Alcohol Prevention

The university is committed to maintaining a workplace free of illegal drugs and the unlawful use of alcohol. Students' ability to function successfully in an academic environment is seriously hampered by the misuse and abuse of alcohol or other mood-altering chemicals.

Alcohol and Drug Laws Enforced

The possession, use, and sale of alcoholic beverages is prohibited on campus, except for special events officially sanctioned by the university, and students of legal age living in residence halls. The possession, use and sale of illegal drugs is strictly prohibited on all university owned or leased property. The Wright State University Police Department enforces state of Ohio alcohol and drug laws, including:

- underage possession and consumption;
- open container; and
- illegal drug use, possession, and distribution.

Programming and Prevention Initiatives

The Office of Student Support Services, ext. 3749, in collaboration with other offices, helps educate the university community about the responsible use of alcohol and the dangers of abusing drugs and other chemicals. Staff are available to make presentations on a wide variety of related topics to student clubs and organizations, as well as other university groups. Counseling and Wellness Services staff, ext. 3407, are also available for consultation and presentations.

Campus-wide programming includes events during National Collegiate Alcohol Awareness Week and Sexual Assault Awareness Week.

Intervention Initiatives

Counseling and Wellness Services offers individual assessment and therapy. Resource information regarding health and safety concerns related to substance abuse and related issues, including the availability of and/or referral to community-based approved substance abuse counseling and rehabilitation services, are available through a variety of university and community-based services including Counseling and Wellness Services, Office of Community Standards and Student Conduct, Student Support Services, University Police, Residence Life and Housing, Human Resources, and Student Activities.

Wright State University students found in violation of the Code of Student Conduct are referred for participation in an online alcohol education workshop and/or for individual assessment through Counseling and Wellness Services. The Code of Student Conduct can be accessed at wright.edu/student-affairs/student-life/community-standards-and-student-conduct.

For more information, contact the director of student support services, 022 Student Union, ext. 3749.

Additional assistance is available in Counseling and Wellness Services, 053 Student Union, ext. 3407. The university also publishes these policies in the Drug Free

Campus brochure, in compliance with the Drug-Free Schools and Communities Act Amendments of 1989, and in the *Student Handbook*. The *Student Handbook* can be accessed at wright.edu/student-affairs/health-and-wellness/student-support-services/student-handbook.

Crime Incident Procedures

University students are expected to conduct themselves as law-abiding members of both the campus community, and the larger community, at all times. However, the university has a disciplinary process that addresses violations of university policy.

Should a violation of local, state, or federal laws occur within our jurisdiction, the Wright State University Police Department will investigate and initiate the appropriate legal action through the criminal justice system. If assistance is needed, the Fairborn Police Department, Greene County Sheriff's Office, Ohio State Highway Patrol, or Bureau of Criminal Identification and Investigation (BCII) may be contacted. Incidents of domestic violence will be handled in accordance with ORC 2919.25. Monthly crime reports are sent to the FBI to maintain uniform crime reporting statistics.

The institution will, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in section 16 of title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

Crime Reporting Procedures

Students, visitors, faculty, and staff are encouraged to immediately report criminal activity to the Wright State University Police Department by calling (937) 775-2111, or 911 from any campus phone in an emergency. Reports can be made in person at the Communications Center at 060 Allyn Hall or at the Police Department at 118 Campus Services Building. Wright State University Police Department personnel will then initiate any necessary actions or investigations and issue any required reports.

Criminal and noncriminal incident reports may be obtained from the Wright State University Police Department Records Division at (937) 775-2056.

Campus community members may also file criminal and noncriminal incident reports on a voluntary, confidential basis using:

- Silent Witness:
<https://www.wright.edu/police/silent-witness>
- EthicsPoint:
secure.ethicspoint.com/domain/media/en/gui/43847/index.html

Professional Counselors in the Counseling and Wellness Center are instructed to provide clients with a copy of the "Gender Based Harassment and Violence: Your Right & Resources" brochure. That brochure includes options for voluntary and confidential reporting.

Mutual Aid Agreements with Area Law Enforcement

The Wright State University Police Department has multiple written and verbal agreements with area police agencies. The Wright State University Police Department has a written mutual aid agreement with the Fairborn Police Department for the College Park residence community, which allows the Wright State University Police Department to conduct patrols and handle all calls to this area in Fairborn, Ohio. The Wright State University Police Department has a written mutual aid agreement with the Greene County Sheriff's Office for The Woods, Honors, University Park, and parts of College Park residence communities, which are located in Bath Township and Greene County, which allows the Wright State University Police Department to conduct patrols, handle all calls, and conduct investigations at these locations. Additionally, the Wright State University Police Department is part of a county-wide mutual aid agreement with all police agencies in Greene County that requires if another agency in Greene County calls for assistance, any or all agencies can assist.

Registered Sex Offenders

The Greene County Sheriff's Office maintains a list of currently registered sex offenders residing in Greene County, which can be accessed at co.greene.oh.us/index.aspx?nid=486 (click on "Greene County Sexual Offender Registry"). Sex offender information for all areas of Ohio can be accessed at icrimewatch.net/ohio.php on Ohio's Electronic Sex Offender Registration and Notification website.

Security for Campus Housing

The security of residential students is a primary concern to the university. The university uses a variety of security measures to ensure that residents have an environment that is safe for both academic pursuits and everyday activities.

Only residents and authorized university personnel have keys to individual units in residence halls or apartment

buildings. The responsibility for securing individual residential units rests with the resident. It is the resident's responsibility to report lost keys promptly. When a key is reported lost or stolen, the lock to the unit is changed immediately.

Personal Responsibility

The cooperation and involvement of students, faculty, and staff in any campus safety program is absolutely essential. All members of the university community must assume responsibility for their own safety and the security of their property by taking simple, common-sense precautions. For example:

- Walk with a companion or in groups at night or use the university's safety escort service.
- The doors of resident rooms should remain locked even when the resident is inside the room.
- Valuables should be marked with a personal identification number in case of loss or theft.
- Automobiles should be locked, and bicycles should be properly secured when not in use. Do not leave valuables in plain view; lock them in the trunk for safekeeping.
- Never leave books or other personal items unattended in campus buildings.
- Your cellular phone is a safety tool. Make sure that you know where it will work properly for your safety.
- Never provide personal information, including address, phone number, date of birth, and credit card, bank account, or social security numbers, via email, phone, or unsecure website.
- Do not open emails or click on links in emails or online posts from unknown people or sources.
- Exercise extreme caution when sharing pictures, videos, and personal information online.
- Only purchase items online from reputable sources. Use only one credit card for all your online shopping. Do not shop online with a debit card.

The campus community is informed about campus security procedures and practices, and encouraged to take responsibility for personal and community safety, in various ways. For example, police officers regularly provide presentations to students enrolled in University College 101, group forums, new student orientation, and Residence Services staff training.

The residence halls that comprise The Woods provide security measures to limit access by nonresidents. The buildings are locked 24 hours a day, and a resident must escort nonresidents in the building at all times. University policy permits 24-hour visitation in campus housing, provided that all affected roommates agree with the conditions regarding visitation.

A community director and resident assistant staff each traditional residential community. Resident assistants make routine security rounds of the communities. Apartment communities are staffed by a community director and resident assistants who report any unusual activity to the appropriate authorities.

Casualty Prevention is responsible for the maintenance of all fire alarm systems located in residential halls and are tested regularly. Most residential halls on campus are owned by a third-party who works in partnership with Residence Life and Housing to address any maintenance concerns that may impact the security of residential facilities, such as egress lighting and parking lot lighting.

Residence Life and Housing campus policies are found at wright.edu/residence-life-and-housing/resident-resources/policies-and-standards. Violations of any university or residential policy are reported and adjudicated according to university policy. Possible violations of local, state, or federal law are reported to the Wright State University Police Department and may lead to criminal prosecution and university disciplinary action.

Campus Buildings

Most academic facilities are open from 6 a.m. until the latest evening classes are concluded. Administrative buildings are generally locked by 11 p.m. When the university is closed, all buildings are locked and may be opened only by authorized personnel. The Department of Physical Plant is responsible for issuing and accounting for all building keys. Dayton Campus buildings are maintained by Physical Plant staff. AM Management, in conjunction with Residence Services, maintains the residential communities located on the Dayton Campus.

Health and Safety

Environmental Health and Safety and Physical Plant work together as a team to assess, investigate, and correct any and all environmental, fire safety, life safety, elevator, and maintenance issues reported or discovered during routine inspections of our facilities. It is our goal to provide a safe, comfortable, and educational environment for all students, faculty, staff, and visitors at Wright State University. Please visit wright.edu/facilities-management-and-services/physical-plant for further information.

Missing Persons Response Protocol

It shall be the policy of Wright State University Police Department to thoroughly investigate reports or complaints of all persons missing from the Wright State community.

Wright State community members are encouraged to report any student who has been missing to the Wright State University Police Department. Per the Clery Act, the university provides for each student living in an on-campus housing facility the option to identify a contact person(s) who the institution will notify if the student is determined to be missing by the Wright State University Police Department.

Students' contact information will be registered confidentially and this information will be accessible only to authorized campus officials and the Wright State University Police Department. This information may not be disclosed outside of a missing person's investigation. For students under 18 years of age and not emancipated, the institution will notify a custodial parent or guardian within 24 hours when the student is determined to be missing, in addition to any additional contact person designated by the student.

To this end, it is our mission, upon receipt of a report or complaint, to obtain the basic facts as to who, what, when, where, and how regarding the circumstances of the missing person, a brief description of the victim, suspect, and any vehicles that were involved. The complaint would then be assigned to an officer or investigator for immediate follow-up. The investigating officer or investigator will conduct a search of police records regarding the complainant, victim, and suspect(s).

A BOLO (Be On The Lookout) will be produced by the Communications Center Operator regarding the victim's and suspect's description so that other police agencies will be alerted. The Wright State University Police Department will (dependent upon the circumstances) prepare a Campus Alert Bulletin regarding the incident to alert the community. Police Department employees and Student Patrol staff will ensure that the Bulletin is posted on campus. The Campus Alert Bulletin will be posted in residential communities, at the entrances of the Dayton Campus buildings, and in those places where students, faculty, and staff most frequent on the campus (i.e., cafeterias, bookstores, and student/staff lounges).

During an investigation of a missing person, the investigating officer or investigator is responsible for verifying the accuracy of the report or complaint information, which includes the description of the victim and the circumstances at the time of disappearance. The officer or investigator is also responsible for coordinating a

search of the surrounding campus area, locating and interviewing witnesses, including the last person who may have had contact with the victim. The officer or investigator must also determine the exact location where the victim was last seen and secure that area until it can be thoroughly searched by police personnel. The investigator or command staff will assign a police officer to document all personnel on the site and their assignments. This person may also be posted at the crime scene to document the designation (officer) and time of entry and exit at the crime scene. Whenever additional resources (i.e., supervisory personnel, command personnel, police agencies, fire departments, search and rescue personnel) are needed, the investigator will coordinate such requests for assistance.

Command personnel will establish a command center, which is separate and distinct from the crime scene and search area. Also, command personnel will establish a media center where local media personnel will remain stationed for the purpose of interviews with command personnel or Office of Communications staff members.

The command leader may determine that other response mechanisms are necessary. Those may include but are not limited to:

- Establishing a search team
- Establishing a team to secure and process the crime scene
- Establishing a team member to be a liaison with the victim's family
- Establishing a team to conduct the neighborhood canvass
- Ensuring that all information is accurately entered and updated into NCIC (National Crime Information Center) Missing Person File
- Conducting timely briefings with agency personnel, additional resource personnel, and the media, regarding the status of the investigation

"Suzanne's Law" requiring local police to notify the National Crime Information Center (NCIC) and begin investigation immediately when someone between 18 and 21 is reported missing was signed into law by President George W. Bush in the spring of 2003 as part of the national "Amber Alert" bill. The federal law is named after Suzanne Lyall, a State University of New York at Albany student who has been missing since 1998.

Reporting a Missing Person

If you need to report a person missing from the Wright State campus, please contact the Wright State University Police Department at (937) 775-2111 or 911 from any campus phone.

Gender-Based Harassment and Violence (Sexual Misconduct, Dating Violence, Domestic Violence, Stalking, and Sexual Harassment)

Policy Number: 8065

Date Created/Revised: 11/1/2015

Executive Responsibility: VP – Student Affairs

Functional Responsibility: Office of Equity and Inclusion

8065.01 Introduction

Wright State University is committed to maintaining a safe and healthy educational and work environment in which no member of the university community is, on the basis of actual or perceived gender, gender identity, gender expression, and/or sexual orientation, excluded from participation in, denied the benefits of, or subjected to discrimination in any university program or activity. Wright State University does not discriminate on the basis of sex or gender in its education programs and activities. Gender-based harassment and violence, including sexual violence, are forms of sex discrimination in that they deny or limit an individual's ability to participate in or benefit from university programs or activities.

All members of the campus community are expected to conduct themselves in a manner that does not infringe upon the rights of others. The university prohibits gender-based harassment and violence under any circumstances. This policy has been developed to reaffirm these principles and to provide recourse for those individuals whose rights have been violated.

Nothing in this policy shall be construed to abridge academic freedom and inquiry, principles of free speech, the Collective Bargaining Agreements between the AAUP-WSU, the right to redress to the Ohio Civil Rights Commission or the Office for Civil Rights, or the university's educational mission.

8065.02 Scope

This policy applies to Wright State University employees, students, and all individuals who, while not Wright State employees, perform work on university property. Wright State University property includes Dayton Campus, Lake Campus, and any other location where employees or students engage in university business or participate in any university-sanctioned activity.

All employees, students, and contractors of Wright State University, in order to be consistent with federal regulations, have a duty to report incidents of gender-

based harassment or violence that occur at the Wright State University campuses.

8065.03 Definitions

- a. Gender-Based Violence**—Any behavior or practice that causes or intends to cause emotional, psychological, physical harm or property damage based on actual or perceived gender, gender identity, gender expression, and/or sexual orientation.
- b. Sex Offenses**—Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent. (Examples of Sex Offenses include but are not limited to: Rape sexual assault, sexual battery, sexual imposition, or public indecency.)
- c. Domestic Violence (DV)**—Any physical, sexual, psychological, emotional or economic abuse directed at spouses, partners, siblings, children, elders, parents or family members who cohabitate with one another.
- d. Intimate Partner Violence (IPV)**—Physical, sexual, threats, or psychological abuse that occurs between two people in a close or intimate relationship. The term “intimate partner” includes current and former spouses, partners and date partners. (Examples of Intimate Partner Violence include but are not limited to: Grabbing, shoving, slapping, hitting, kicking, punching, stabbing, shooting, rape, intimidation, blackmail, belittling a person's abilities and competency, or maintaining control over financial resources including a person's earned income.)
- e. Dating Violence (DaV)**—A type of intimate partner violence that occurs between two people in a dating relationship. (Examples of Dating Violence include but are not limited to: Extreme jealousy or insecurity, belittling, isolating you from family or friends, or making false accusations.)
- f. Stalking**—Stalking is characterized by behavior that is composed of a “series of actions” that if taken individually might constitute legal behavior. When these behaviors are coupled with “an intent to instill fear” or inflict emotional, physical or psychological injury, they may constitute a “pattern of behavior” that is illegal. (Examples of stalking include but are not limited to: Monitoring an individual's phone calls, reading a person's mail, following a person outside the home, breaking into a person's home, stealing a person's belongings, calling, texting, emailing, mailing a person repeatedly at home or work, repeated, uninvited appearances at a place of work or residence.)
- g. Sexual Misconduct**—Any attempt at or any actual unwanted sexual contact, physical or nonphysical, in the absence of clear and voluntary consent. Clear and

voluntary consent is consent that is given freely and actively in mutually understandable words or actions that indicate a willingness to participate in mutually agreed upon sexual activity. Consent is not clear or voluntary if it results from the use of physical force, threats, intimidation, or coercion. It is a violation of policy to have sexual contact with someone who is known to be, or should be known to be incapable of making a rational, reasonable decision. (Examples of sexual misconduct include but are not limited to: Sexual penetration, sexual touching with any body part or object without consent, taking non-consensual, unjust, or abusive sexual advantage of another, such as video or audio or audiotaping of sexual activity without the express permission of both parties, or the exposure of the private or intimate parts of the body in a lewd manner in public or in private premises.)

h. Sexual Harassment— Sexual harassment is unwelcome, gender-based verbal or physical conduct of a sexual nature, without regard to the gender of the Complainant and Respondent; that is sufficiently severe, persistent or pervasive that has the effect of unreasonable interfering with, denying, or limiting someone’s ability to participate in or benefit from WSU’s educational program or activities, or work activities; and; the unwelcome behavior is based on power differentials (*quid pro quo*), the creation of a hostile environment, or retaliation. A different number of acts fall into the category of sexual harassment, including without limitation, dating violence, sexual exploitation and stalking.

1. *Quid pro quo* sexual harassment exists when there are: unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature; and submission to or rejection of such conduct results in adverse educational or employment action; or affects the terms or conditions of education or employment or activities with the University.
2. A hostile environment is created by unwelcome sexual behavior directed at an individual because of that individual’s sex, gender or sexual orientation that is offensive, hostile and/or intimidating and that adversely affects that individual’s university work/learning/ living/program performance. Harassing conduct that is sufficiently severe, pervasive/persistent and patently/objectively offensive that it substantially interferes with the conditions of education or employment, from both a subjective (the alleged victim’s) and an objective (reasonable person’s) viewpoint.

i. Consent—This is the act of knowingly and affirmatively agreeing to engage in a sexual activity. Consent must be voluntary. An individual cannot consent who is substantially impaired by any drug or intoxicant; or who has been compelled by force, threat of force, or deception; or who is unaware that the act is being committed; or whose ability to consent is impaired because of a mental or physical condition; or who is coerced by a supervisory or disciplinary authority; or who is a minor by legal definition. Consent may be withdrawn at any time. Prior sexual activity or relationship does not, in and of itself, constitute consent.

8065.04 Romantic and/or Sexual Relationships

Consensual relationships are strongly discouraged when there is a professional role-based power differential between individuals at Wright State University. Should a relationship begin to emerge, where a power differential exists, the individual in the position of power has a duty to report such relationship to their immediate supervisor, or the Associate Provost for Faculty and Staff Affairs as soon as possible.

Individuals in positions of power must be aware that romantic or sexual relationships with students, direct reports, or anyone for which the person in the position of power has supervisory or academic responsibility, increases the potential for exploitation and poses a legal risk to both the individual and the institution.

It is important to be aware that allegedly consensual relations that “end” may later result in allegations of sexual harassment.

Any individual who is having or has had a romantic or sexual relationship with a person over whom he or she has academic authority, supervisory responsibility, or other university responsibility or authority must report the relationship to their immediate supervisor or the Associate Provost for Faculty and Staff Affairs; and, has a duty to cooperate in making acceptable alternative arrangements. These individuals must be removed immediately from all decision-making processes and positions of authority concerning the person with whom he or she is having or has had the relationship. The university requires the resolution of all conflicts of interest created by the relationship in the context of appropriate levels of confidentiality.

Failure to report the relationship, to cooperate in the transfer of responsibility and authority, or to resolve all conflicts of interest are grounds for discipline or sanctions, up to and including termination or expulsion, under the appropriate university policies.

8065.05 Gender-Based Harassment and Violence Complaint Procedure

It is the policy of Wright State University (WSU) to comply with Title IX of the Educational Amendments of 1972 (Title IX) which states, “No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity receiving federal financial assistance.” Title IX applies to any activity in connection with academic, educational, extra-curricular, athletic, and other programs of the school, including school-sponsored or condoned activities (employee travel, study abroad programs, regional/ satellite locations affiliated with school, etc.). Title IX may also cover activity that occurs off school grounds if there is carry-over into the educational setting (e.g., if a person is sexually assaulted off-campus by another person affiliated with WSU and the survivor must continue to interact with or see the assailant on campus).

Additionally, Wright State University is committed to maintaining a safe and healthy educational and work environment in which no member of the university community is, on the basis of gender, gender identity, gender expression and/or sexual orientation, excluded from participation in, denied the benefits of, or subjected to discrimination in any university program or activity. Wright State University does not discriminate on the basis of sex in its education programs and activities, and Title IX requires Wright State University not to discriminate in such a manner. Gender-based harassment and violence, including sexual violence, are forms of sex discrimination in that they deny or limit an individual’s ability to participate in or benefit from university programs or activities. Wright State University has adopted a grievance procedure providing for prompt and equitable resolution of complaints alleging any action against a staff or faculty member prohibited by Title IX in any program or activity receiving Federal financial assistance.

1. Student Survivors: Report to the University Police Department— Students are encouraged to report gender-based harassment and violence, which includes sexual assault to the University Police Department. Reporting the event to University Police does not require the student to file criminal charges, but provides an opportunity for collection of evidence helpful in a prosecution and helps facilitate all support systems to be put in place for the survivor. **Alternatively, student survivors can report gender-based harassment and violence to the Office of Student Support Services, the Office of Community Standards and Student Conduct, or the Women’s Center.**

- 2. Faculty and Staff Survivors: Report to the Office of Equity & Inclusion**—Faculty and staff are encouraged to report gender-based harassment and violence, which includes sexual assault, to the Office of Equity and Inclusion (OEI). **Alternatively, faculty and staff survivors can report gender-based harassment and violence to the Office of Human Resources or to University Police.**
- 3. Complaints against students or student groups: Report to the Office of Community Standards and Student Conduct**— Complaints of gender-based harassment and violence against students or student groups, which includes sexual assault, should be reported to the Office of Community Standards and Student Conduct (OCSSC). **Alternatively, complaints against students or student groups can be reported to the University Police.**
- 4. Complaints Against Faculty or Staff: Report to the Office of Equity and Inclusion**—Complaints of gender-based harassment and violence against faculty or staff, which includes sexual assault, should be reported to the Office of Equity and Inclusion (OEI). **Alternatively, complaints against faculty or staff can be reported to the Office of Human Resources or to University Police.**
- 5. People with Disabilities: Report to the Office of Equity and Inclusion**— Wright State University will make appropriate arrangements to ensure that people with disabilities are provided accommodations, if needed, to participate in the Gender-Based Harassment and Violence Complaint Procedure. Such arrangements may include, but are not limited to, providing interpreters for the deaf, providing taped cassettes of material for the blind, or assuring a barrier-free location for the Proceedings. The Section 504/ADA Coordinator for WSU will be responsible for such arrangements and can be reached at (937) 775-3207 or oei-ada@wright.edu.

The University will also maintain an anonymous reporting system through which complaints about gender-based harassment and violence may be submitted. The Office of Equity and Inclusion is responsible for ensuring the independent investigation of complaints, questions or concerns raised through this reporting mechanism.

8065.06 Process for Initiating a Complaint:

- 1. Students (Office of Community Standards and Student Conduct): All reports should be submitted as soon as possible after the event takes place.**
 - a. There will be an impartial investigation conducted as quickly as possible. If a determination is made that an alleged violation of the Code of Student Conduct may have occurred, the university will initiate disciplinary proceedings against the student.
 - b. Individuals who file reports will be informed of all steps the university may take to address the initial

- incident as well as prevent recurrence of the misconduct from taking place in the future.
- c. The accused and the reporting person are entitled to the same opportunities to have others present during a campus disciplinary proceeding as well as a right to appeal the outcome. (See Code of Conduct for a complete list of rights for both parties) Also, both the reporting person and the accused shall be informed in writing of the outcome of any institutional disciplinary proceeding regarding an alleged violation of the gender-based harassment and violence policy.
 - d. In all cases, any information available to the Conduct Panel or Administrative Hearing Body will be considered. A preponderance of the evidence standard will be used to determine if the student is responsible for the alleged violation or not.
 - e. Scope, Jurisdiction—This process applies to all Wright State University students. A student is defined as “an individual who has been accepted to the university, or taking courses at Wright State University on a full or part time basis. Student status continues until an individual graduates, is academically or disciplinary separated from the university or is not in attendance for two complete, consecutive terms.” This policy applies to students of other institutions who reside at WSU or are involved in certain on-going WSU programs. Appropriate sanctions are applicable.

Wright State University has the authority to address misconduct that takes place on university premises as well as off-campus conduct when the behavior may have or has had an adverse impact upon the university community. The jurisdiction of this policy also applies to university sponsored events, activities, trips, etc., which may occur off campus. The university, at its discretion, may pursue disciplinary action against a student while the student is also subject to criminal proceedings. The university reserves this right even if criminal charges are pending, reduced, or dismissed.

2. Faculty and Staff (Office of Equity and Inclusion):

A. Informal Procedure

Any person who believes he or she has been subjected to discrimination by a staff or faculty member on the basis of a sex, gender, gender identity, gender expression and/or sexual orientation, may file a grievance by communicating (orally or in writing) their concerns to the Office of Equity and Inclusion within one hundred and eighty day of the last incident of alleged gender-based harassment and violence. The appropriate person to lead efforts to resolve

allegations against a staff or faculty member is the Director, Office of Equity and Inclusion and Title IX Coordinator.

Upon receipt of the informal complaint, the Office of Equity and Inclusion will immediately attempt to determine whether a violation of the Gender Based Harassment and Violence Policy has occurred and what responses need to occur. The standard of review used to determine responsibility is a “preponderance of evidence” standard. This determination is based on the greater weight of the information and does not require a standard beyond a reasonable doubt. The Office of Equity and Inclusion will also assess the need for interim support services. Wright State University provides a number of interim support services, upon request, to staff and faculty members who have been survivors of Gender-Based Harassment and Violence offenses. **No police report, disciplinary complaint or investigation need occur before this option is available. The Office of Equity and Inclusion will exercise discretion and sensitivity about sharing the identity of the survivor when arranging for interim support services. A survivor can access these services at any time, even if the person initially declined the service.**

The effort to resolve the complaint informally should be completed no less than sixty days from the date the original complaint was received. The participation of the complainant in an informal effort to resolve a complaint is voluntary and the informal process will be adjusted immediately if the complaint is voluntary and the informal process will be adjusted immediately if the complainant wishes to bypass the informal process in lieu of a formal process or decides not to participate/ pursue either process. To initiate the formal complaint process, the complaint must notify the Office of Equity and Inclusion that he/she would like to file a formal grievance in accordance with the formal procedure detailed below.

At the end of the efforts to resolve the complaint informally, the Office of Equity and Inclusion should record the complaint in a written statement identifying all parties, the complaint and the outcome of the informal review. Copies of the report should be provided to the Associate Provost for Faculty and Staff Affairs (if respondent is a member of the faculty), or division leader of the division where the employee is based for non-instructional staff members.

B. Formal Procedure

Any person who believes he or she has been subjected to discrimination by a staff or faculty member on the basis of sex, gender, gender identity, gender expression and/or sexual orientation may file a grievance formally by communicating (orally or in writing) their concerns to the Office of Equity and Inclusion within one hundred and

eighty days of the last incident of alleged gender based violence and harassment. The appropriate person to lead efforts to resolve allegations against a member of the staff or faculty is the Director, Office of Equity and Inclusion and Title IX Coordinator. The formal complaint should include the name and address of the person filing it, and briefly describe the alleged violation of the policy.

Within these procedures, any student, parent, employee, or other patron who believes he or she has been subjected to discriminatory action by Wright State University (WSU) or someone representing WSU in violation of Gender Based Violence and Harassment Policy can be a complainant.

Upon receiving a grievance, the Office of Equity and Inclusion will conduct an investigation with respect to all timely filed grievances that raise issues under the Gender Based Violence and Harassment Policy. This grievance procedure contemplates informal but thorough and impartial investigations, affording all interested persons and their representatives, if any, an opportunity to submit information relevant to a grievance.

The Office of Equity and Inclusion will issue a written decision on the grievance no later than sixty days after its filing. A copy of the written decision will be provided to both the complainant (and alleged victim if different from the complainant) and the person(s) accused.

Upon completion of the investigation, the university will provide a prompt and equitable resolution(s) including taking steps to prevent recurrence of any discrimination that it finds has occurred, and to correct the effects of such discrimination on the complainant and others, if appropriate.

If extenuating circumstances dictate an extension of time, the Director of the Office of Equity and Inclusion or designee will notify the complainant and person(s) accused in writing of the delay, and an estimate of the time frame for completion of the investigation.

In most circumstances, a person(s) accused shall have the right to present information and testimony in an effort to defend actions she/he has taken related to the complaint. This opportunity will not be available in situations where providing this action will cause undue harm to another party involved in the process (e.g., personal confrontation that would have the impact of harassment, intimidation, etc.).

The person filing the grievance is not expected to prosecute the alleged discrimination claim, but rather the Office of Equity and Inclusion will conduct an investigation under the guidelines prescribed in this procedure.

8065.07 Timelines

Once an alleged incident of gender-based harassment and/or violence is reported, every effort will be made to resolve the complaint in a timely fashion. In most cases, all complaints will be resolved within sixty days of being reported. However, if extenuating circumstances dictate an extension of time is needed to reach a resolution, the appropriate university official will notify the complainant and person(s) accused in writing of the delay, and provide an estimate of the time frame for completion of the investigation.

8065.08 Retaliation Prohibited

It is a violation of WSU policy and Federal regulations to retaliate against anyone who files a complaint, grievance, or cooperates in the investigation of a grievance. Discrimination against any individual because he or she reported violations under the Gender-Based Harassment and Violence Policy, or made a complaint, testified, assisted, or participated in any investigation or proceeding, is prohibited. Coercion or intimidation of, threats toward, or interference with anyone because he or she exercised or enjoyed their rights under the Gender-Based Harassment and Violence Policy, or helped or encouraged someone else to do so, is also prohibited.

8065.09 Accommodations

1. Students—Wright State University provides a number of accommodations to students who have been victims/survivors of Title IX Offenses. The list below, although not exhaustive, is illustrative of accommodations that are offered.

- Assist the student in attending to any medical needs and can arrange for a professional staff member to accompany the student to the hospital if requested by the student.
- Assist the student in contacting a support person such as a friend or parent if desired.
- Assist the student in connecting with the police and community standards and student conduct to obtain a restraining order or other lawful order of protection or a no-contact order.
- Provide academic, health and wellness, and residential support services.
- Assist the student in securing a safe place to live. If the student lives on campus, she/he should be offered a room reassignment or change in her/his living situation.
- Assist the student with visa issues if appropriate.
- Assist the student in filing a complaint with the Wright State University Police if on campus and/or

other appropriate law enforcement jurisdiction if the incident occurred off-campus.

- Inform the student of his or her right to pursue a gender-based harassment and violence disciplinary complaint against an accused student with the Office of Community Standards and Student Conduct. If the accused is someone other than a student (e.g., a university employee, vendor, contractor or visitor) the Director will inform the student of his or her right to pursue complaints using the appropriate university process. The university's disciplinary processes address a much broader range of offenses than the criminal law.

2. Faculty and Staff—Wright State University provides a number of interim support services, upon request, to staff and faculty members who have been victims/survivors of Title IX Offenses.

No police report, disciplinary complaint or investigation need occur before this option is available. The Title IX Coordinator will exercise discretion and sensitivity about sharing the identity of the victim/ survivor when arranging for interim support services. A victim/ survivor can access these services at any time, even if the person initially declined the service.

These Services include, but are not limited to the following:

- Assist the employee in immediately attending to any medical needs. The Coordinator can arrange for a professional staff member to accompany the employee to the hospital, if requested by the employee.
- Assist the employee in contacting a support person such as a friend or family member, if desired.
- Assist the employee in obtaining a university no-contact order or a court-issued restraining order or other lawful order of protection.
- Provide information on medical and psychological resources available.
- Change working conditions.
- Provide transportation/parking options.
- Arranging for a voluntary leave of absence (using sick leave, FMLA, or personal leave as appropriate).
- Assist the employee in filing a complaint with Wright State University Police if on-campus and or other appropriate police department if off-campus.
- Inform the employee of the option to have the matter investigated by the Office of Equity and Inclusion and provide periodic updates on the status of any investigation.
- Providing the victim/survivor with information from Impact Solutions employee assistance program.

- Other support services upon request and if reasonable available.

If interim support services are desired or accommodations are necessary due to an injury or disability, faculty or/staff survivors may contact a human resources representative at (937) 775-2120 or the Americans with Disabilities Act Coordinator at (937) 775-3207 or via email at oei-ada@wright.edu.

***The Title IX Coordinator is required by law to notify appropriate law enforcement authorities of any sexual assault, domestic violence, dating violence, and stalking reported for the purpose of data collection.**

8065.10 Sanctions

1. Students: Office of Community Standards and Student Conduct [http:// www.wright.edu/community-standards-and-student-conduct/codeof-student-conduct/sanctions](http://www.wright.edu/community-standards-and-student-conduct/codeof-student-conduct/sanctions)

- Warning
- Educational Sanction
- Parental Notification
- Alcohol Violation Sanctioning
- Drug Violation Sanctioning
- Restitution
- Fine/Administrative Fee
- Probation
- Loss of Privilege
- Termination of Recognition
- No Contact Order
- Suspension
- Summary Suspension
- Residential Summary Suspension
- Deferred Suspension
- Expulsion

2. Non-Bargaining Unit Faculty and Staff: Human

Resources—The university utilizes a number of sanctions for disciplinary purposes for staff based on the egregiousness of the situation and the circumstances involved. The following option exist:

- Mandatory training required
- Mandatory referral to Employee Assistance Program (EAP)
- Performance Improvement Plan (PIP)
- Verbal counseling
- Written warning
- Suspension (of various lengths)
- Demotion of position and pay
- Termination

3. Bargaining Unit Faculty: Provost Office—Bargaining unit faculty disciplinary procedures are outlined in Article 14 of the Collective Bargaining Agreements between the AAUP-WSU and the university covering both TET and NTE faculty.

8065.11 Appeals

1. Students: Office of Community Standards and Student Conduct

The appellate process is designed to ensure the integrity of the deliberations and decisions of the university hearing panel(s) and/or the decisions of a conduct officer. A student or complainant who has participated in a conduct conference with the director or designee or a CRP hearing, may appeal the decision to the University Appeals Panel (UAP). The appellate decision of the UAP is final.

In all cases, a detailed, written appeal must be submitted within five business days after the date of the conference or hearing decision has been made. The appeal must be in writing and delivered to the Office of Community Standards and Student Conduct. The director or designee is responsible for processing all appeals as described in this code.

A student or complainant may request an appeal on one or more of the following:

- The student or complainant has been deprived of his or her rights as defined herein.
- The facts appear to be insufficient to establish the violation.
- The sanction(s) imposed by the officer/body of original jurisdiction was not justified by the nature of the offense.
- To consider new evidence, sufficient to alter a decision or other relevant facts not brought out in the original hearing, because such evidence and/or facts were not known to the person appealing at the time of the original hearing.

The appeal should state in plain and simple language that the decision is being appealed. An appeal also should describe, in plain and simple language, each error of procedure or fact allegedly made by the conduct officer or hearing panel and the facts that support the student's or complainant's assertion that an error was made.

The panel examines the hearing or other records to determine whether the procedures employed were proper, whether the decision is adequately supported by the documents, testimony, or other evidence, or the propriety of any sanction imposed, or new evidence presented. The UAP may approve the decision of the hearing panel or director, return the matter to the panel or director for further action. If the UAP finds no substantive error(s) that

would have changed the original decision of the panel or director, the decision shall stand.

The appellate process differs from that of the hearing. The UAP does not hear testimony from witnesses; consider documents or other evidence not previously considered by the hearing body unless the appeal is based upon the discovery of new information and/or evidence. The Appeals Board may, however, permit the student and complainant who has appealed and the conduct officer to make oral arguments and answer questions posed by the board. Furthermore, after oral arguments and questioning are complete, the UAP will meet in closed session to review records, including any tapes or transcripts, and to determine whether the procedural and substantive decisions made were proper. If not procedural or substantive errors were made which would have significantly affected the outcome of the hearing, the decision of the hearing panel will be upheld.

If, however, there were procedural or substantive errors significantly affecting the outcome of the hearing, the UAP may remand the case to the hearing panel or director for appropriate action. The findings of the UAP will be mailed to the student and complainant within five business days of the date of the decision(s) of the UAP. The decision(s) of the UAP is final.

2. Non-Bargaining Unit Faculty and Staff: Office of Equity and Inclusion

Either the complainant (the alleged victim if different from the complainant) or the person alleged to have violated this policy may request a review of the written decision of the Office of Equity and Inclusion. A review of the written decision is only available to Wright State University community members. The request for review must be made in writing, stating the reasons for the request and must be forwarded to the Associate Provost within fifteen days of receiving the decision of the Office of Equity and Inclusion.

The Associate Provost shall issue a written decision in response to the appeal no later than thirty days after its filing. In the report from the Associate Provost, the following possible outcomes will be considered:

1. Affirm or reverse the finding of no reasonable cause.
2. Affirm or reverse the finding of reasonable cause.
3. Remand the matter back to the Office of Equity and Inclusion for additional investigation and a supplementary report base on the addition investigation.
4. Affirm or recommend modifying any recommendations made by the Office of Equity and Inclusion.

If the Associate Provost concludes that reasonable cause exists to believe that this policy has been violated, it may instruct the Office of Equity and Inclusion to take immediate action to eliminate the harassment or discrimination.

3. Bargaining Unit Faculty: Provost Office

If a Bargaining unit faculty member or AAUP-WSU is dissatisfied with a disciplinary outcome they may take action under Article 16 Grievance and Arbitration of the Collective Bargaining Agreements between the AAUP-WSU and the university covering both TET and NTE faculty.

8065.12 Making Reports

The information needed to make a report should include as detailed an account of the circumstances as possible.

1. Confidential Report

The university will work to safeguard the Personally Identifying Information (PII) and privacy of those who report gender-based harassment and violence or seek assistance to the extent possible and permitted by law. However, it is important that limits on confidentiality are understood.

Personally Identifying Information includes:

- A first and last name;
- A home or other physical address;
- Contact information;
- Social Security Number; and
- Any other information, including date of birth, racial or ethnic background, or religious affiliation.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (formerly the Campus Security Act) as amended by the Campus Sexual Violence Elimination Act (Campus SaVE Act 2013), requires that all university officials with significant responsibility for campus and student activities report any incident of alleged sexual misconduct, including sexual assault and other forms of gender-based harassment or violence.

However, if the reporting person does not wish to be identified, a third-party report that does not include the reporting person's Personally Identifying Information must be made.

Individuals should always confirm whether confidentiality applies. Generally confidentiality applies only when services are sought from the following persons:

- Counseling & Wellness Services counselor
- Psychologist
- Psychiatrist
- Health care provider
- Personal attorney

■ Religious/spiritual counselor

Other university employees cannot guarantee confidentiality, but will be as discreet as possible when sharing information with others. Information is disclosed to appropriate university officials who have an essential need to know in order to carry out their university responsibilities.

Wright State University must balance the needs of the individual with its obligation to protect the safety and well-being of the university community. Therefore, based on the information contained within the report, additional action may be necessary, to include but is not limited to, summary suspension, housing relocation, class reassignment, no contact order, administrative leave and campus safety alerts. It is noted that the alert will not contain any information that identifies the reporter/alleged victim.

2. Police Report

Individuals who are victims of gender-based harassment or violence are encouraged to promptly report the incident. If the individual is incapacitated for any reason, a report should be made on behalf of the person. Wright State University strongly encourages anyone affected by or with knowledge of an incident to immediately report gender-based harassment or violence to the Wright State University Police Department at (937) 775-2111 or 911 from any campus phone. The criminal investigation of a complaint will not preclude or delay an administrative investigation of any complaint.

Offenses occurring on-campus:

Individuals should contact the Wright State University Police Department directly at (937) 775-2111 (non-emergency) or 911 (emergency) from any campus phone to file a police report. Wright State Police officers will respond quickly with sensitivity and compassion. In the case of a report involving a student, the WSU Police Department will promptly notify the Director of Student Support Services, at 022 Student Union, 3640 Colonel Glenn Hwy, Dayton, Ohio 45435, (937) 775-5742 (wright.edu/police).

Offenses occurring off-campus:

Individuals should contact the local law enforcement jurisdiction by calling 911 (emergency). Upon request, the Wright State University Police will assist the responding law enforcement jurisdiction as required. Upon notification of an incident involving a student, WSU Police Department will promptly notify the Director of Student Support Services, at 022 Student Union, 3640 Colonel Glenn Hwy, Dayton Ohio 45435, (937) 775-5742.

3. Report to the Office of Community Standards and Student Conduct

If the accused is a Wright State student, individuals are urged to file a disciplinary complaint with the Office of Community Standards and Student Conduct, (937) 775-4240. A criminal investigation and the disciplinary complaint process with the Office of Community Standards and Student Conduct may proceed simultaneously, however findings in the criminal investigation have no bearing on the determination of whether a violation of the student code of conduct has occurred. The criminal investigation of a complaint will not preclude or delay an administrative investigation of any complaint.

(wright.edu/community-standards-and-student-conduct).

Upon request, the Wright State University Police Department, the Office of Community Standards and Student Conduct, the Office of Student Support Services or the Women's Center, will assist students in notifying the appropriate law enforcement jurisdiction in the event of an on or off-campus incident or gender-based harassment or violence.

4. Report to Student Support Services

Students may elect to report an incident of gender-based harassment or violence directly to the Director of Student Support Services, at 022 Student Union, 3640 Colonel Glenn Highway, Dayton, OH 45435, (937) 775-5742. In addition to taking report information, the Director will:

- Assist the student in attending to any medical needs and can arrange for a professional staff member to accompany the student to the hospital if requested by the student.
- Assist the student in contacting a support person such as a friend or parent if desired.
- Assist the student in connecting with the police and community standards and student conduct to obtain a restraining order or other lawful order of protection or a no-contact order.
- Provide academic, health and wellness, and residential support services.
- Assist the student in filing a complaint with the Wright State University Police if on campus and/or other appropriate law enforcement jurisdiction if the incident occurred off-campus.
- Inform the student of his or her right to pursue a gender-based harassment and violence disciplinary complaint against an accused student with the Office of Community Standards and Student Conduct. If the accused is someone other than a student (e.g., a University employee, vendor, contractor or visitor) the Director will inform the student of his or her right

to pursue complaints using the appropriate university process. The university's disciplinary processes address a much broader range of offenses than the criminal law.

■ Additional resources:

- wright.edu/counseling
- wright.edu/student-health-services
- wright.edu/student-legal-services
- wright.edu/disability-services
- wright.edu/ucie (visa and immigration services)
- Students may also report an incident to officials of the Wright State Women's Center.
wright.edu/administration/womensctr

8065.13 University Resources

Counseling & Wellness Services:

wright.edu/counseling

Faculty and Staff Assistance Program:

wright.edu/human-resources/benefits/additional-miscellaneous-benefits/faculty-and-staff-assistance-program

Human Resources:

wright.edu/human-resources

Office of Community Standards & Student Conduct (OCSSC):

wright.edu/community-standards-and-student-conduct

Office of Disability Services:

wright.edu/disability-services

Office of Equity and Inclusion:

wright.edu/equity-and-inclusion

Office of Student Support Services:

wright.edu/students/studsupport

Student Health Services:

wright.edu/student-health-services

Student Legal Services:

wright.edu/student-legal-services

University Police Department:

wright.edu/police

Women's Center:

wright.edu/administration/womensctr

Title IX Coordinator:

Director of the Office of Equity and Inclusion 436 Millett Hall, (937) 775-3207, oei-title9@wright.edu

Deputy Title IX Coordinators:

For complaints against students:

Office of Community Standards and Student Conduct W022
Student Union
(937) 775-4240

cssc-title9students@wright.edu

For complaints against faculty:

Associate Provost for Faculty and Staff Affairs
Office of the Provost
268 University Hall
(937) 775-3036

assocprovost-title9@wright.edu

For complaints in Intercollegiate Athletics:

Assistant Athletic Director and Senior Woman
Administrator
Department of Athletics
356 Ervin J. Nutter Center
(937) 775-2721

athletics-title9@wright.edu

For complaints against staff and other members of WSU employment community:

Office of Equity and Inclusion
436 Millett Hall
(937) 775-3207

oei-title9@wright.edu

Human Resources Employee Relations Team
Department of Human Resources
115 Medical Sciences Bldg.
(937) 775-3843/(937) 775-4976

humanresources-title9@wright.edu

8065.14 Local Agency Resources

- **Soin Medical Center:** Address: 3535 Pentagon Blvd., Beavercreek, OH 45431 Phone number: (937) 702-4000 Website: ketteringhealth.org/soin
- **Greene County Victim Witness Address:** 61 Greene Street, Suite 200, Xenia OH 45385 Phone Number: (937) 562-5087 Website: co.greene.oh.us/469/Victim-Witness-Division
- **Greene County Family Violence Prevention Center**
Address: 380 Bellbrook Avenue, Xenia OH 45385 Phone Number: (937) 376-8526 or (937) 426-6535 Fax: (937) 376-8529 Website: violencefreefutures.org/contact/ Email: info@violencefreefutures.org
- **Artemis Center Address:** 310 W. Monument Avenue, Dayton OH 45402 Phone Number: (937) 461-5091 Fax: (937) 461-2852 Website: artemiscenter.org/contact

8065.15 Outside Agency Resources

- The Ohio Civil Rights Commission: crc.ohio.gov
- U.S. Department of Education, Office of Civil Rights (ORC): www2.ed.gov/about/offices/list/ocr/index.html
- U.S. Equal Employment Opportunity Commission (EEOC): www.eeoc.gov
- Jeanne Clery Act Information: clerycenter.org/policy-resources/the-clery-act/

Amnesty

The Office of Community Standards and Student Conduct will not pursue disciplinary violations against a student for the students' prohibited use of alcohol or drugs if a good faith report of an act of gender-based harassment and violence is made.

Retaliation

Wright State University prohibits retaliation against an individual for filing a report, serving as a witness, or otherwise being involved in a student conduct case. Acts of retaliation are, by themselves, cause for disciplinary action and potentially criminal and civil action.

Educational Programs and Campaigns

Wright State University is committed to education and increasing awareness of students, faculty, and staff about preventing incidents of sexual misconduct/assault. Wright State University prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking. Definitions of dating violence, domestic violence, sexual assault, stalking, and consent are defined by the applicable jurisdiction in the above section, "8065.03 Definitions." Education and prevention training programs are provided to new students and employees and is reinforced through a variety of ongoing programming on campus throughout the year. These programs provide information on safe and positive options for bystander intervention, risk reduction, and healthy behavior that promotes mutually respectful relationships and sexuality. Below is a description of the primary and ongoing awareness and prevention programs.

Primary prevention programs:

- To help create a safer campus environment, new faculty and staff members are asked to complete an online course called Impressions and students are asked to complete an online course called Mosaic. Impression and Mosaic are innovative, engaging, and informative online courses that examine the interconnected issues of substance abuse, sexual violence, and healthy relationships through a variety of interactive, realistic scenarios and guided self-reflection.

Ongoing awareness and prevention programs:

- *Got a Minute? Bystander Empowerment Program*. A 55-minute program available to students, faculty, and staff that explores types of gender-based violence (GBV), the impact of GBV on individuals and communities, and focuses on substantial skill development to prevent and/or respond to actual or suspected cases of GBV.
- *Sex Positivity*. 55-minute to 90-minute program that emphasizes the applicability and understanding of all aspects of consent. Specific attention is given to communication skills such as asking for consent, respecting the answer, and responding when consent is not given.
- *Romance Responsibility Week*. A multi-event week in February that focuses on bystander empowerment, sex positivity, healthy relationships, and consent. May include community activities, workshops, art, demonstrations, passive participation campaigns, etc.
- *Consent Week*. A multi-event week in April that focuses on bystander empowerment, sex positivity, healthy relationships, and consent. May include community activities, workshops, art, demonstrations, passive participation campaigns, etc.
- *Teal Tuesday*. Passive participation event for Sexual Assault Awareness Month to visibly demonstrate support for survivors and share resources.
- *Denim Day*. Passive participation event for Sexual Assault Awareness Month to visibly confront rape culture and rape myths.
- *Clothesline Project*. A community art project allowing primary and secondary survivors to paint their stories and messages on T-shirts that are on display on campus for a week.
- *Sex Fair*. A tabling event on healthy sexuality; my participation is always on healthy relationships, intimate partner violence, consent, and resources for survivors.
- *Combating Rape Culture Workshop*. Training event on the impact of rape culture on the prevalence of gender-based violence and the impact on reporting/maneuvering the reporting system.
- *One Love*. 90-minute workshop on recognizing the signs of dating violence and accessing supportive resources as a bystander.

There are campus and community resources and services available to students even if university or criminal reports are not made. The university strongly encourages students to seek assistance to care for themselves emotionally and physically through confidential crisis intervention, health care, and counseling. As students tend

to their health, they should keep in mind that medical examinations are time-sensitive, and are critical in preserving evidence of sexual misconduct, including sexual assault, so that options can be considered at a later time. Questions about services and resources should be made to the Office of Student Support Services.

Wright State University Policies

Code of Student Conduct—

wright.edu/communitystandards

Student Grievance Policies—

wright.edu/student-affairs/student-resources/student-grievances

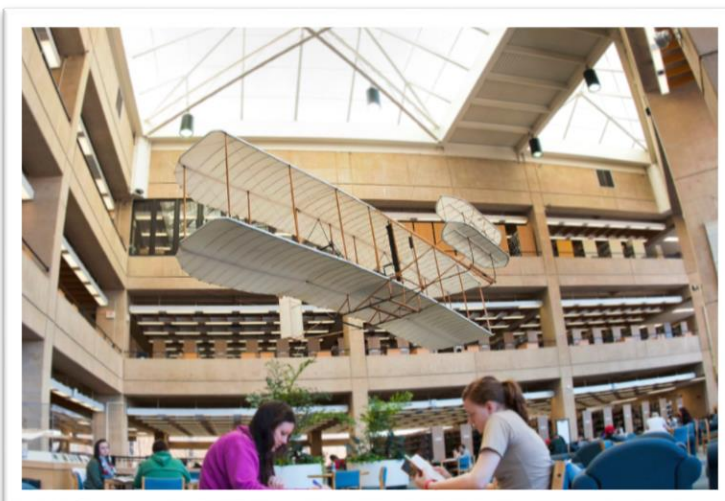
8001 Equal Educational and Employment Opportunity Policies and Affirmative Action Plan—

policy.wright.edu/8001

Emergency Phone Numbers

Call 911 on campus phones for police, fire, medical, or hazardous materials emergencies. These emergency lines are monitored 24 hours a day in the Police Department Communications Center. Special emergency call boxes that ring directly into the Communications Center are marked with a blue light and located strategically throughout the campus (see locations below). From regular on-campus phones, call ext. 2111 for nonemergency police calls. Pre-program 937-775-2111 into your cellular phone to eliminate the possibility of misdialing the number in an emergency.

Wright State University also maintains numerous emergency phones strategically located across campus. For immediate assistance, each one of these phones has a button that can be pushed to alert the Police Department. To view a map of emergency phones, please follow this link: wright.edu/maps#!ct/18425



Firearms, Deadly Weapons, Explosives or Dangerous Ordnance Policy

Policy Number: 7210

Date Created/Revised: 06/01/2002

Date Last Reviewed: 05/16/2017

Executive Responsibility: VP-Student Affairs

Functional Responsibility: Police Department

Applies to: Ohio Administrative Code 3352-7-18

References: Ohio Revised Code, Chapter 2923

Former Wright Way Policy: 4008

7210.1 General Policy

Firearms, deadly weapons, explosives and dangerous Ordnance are prohibited from both the Dayton and Lake Campuses of Wright State University, and from university owned, controlled or managed facilities. Firearms are prohibited from being in any university owned, controlled or managed building or vehicle. This prohibition also includes those individuals who legally possess a valid Concealed Carry Weapon (CCW) permit issued by the State of Ohio or any other state that the State of Ohio recognizes as a valid CCW permit or license.

7210.2 Definitions

To provide a common understanding of what a firearm, deadly weapon, explosives and dangerous Ordnance is, the following definitions as set forth in Section 2923.11 Weapons Control Definitions of the Ohio Revised Code are included.

1. **Firearms.** Firearms are defined as any deadly weapon capable of expelling or propelling one or more projectiles by the action of an explosive or combustible propellant. "Firearm" includes an unloaded firearm, and any firearm that is inoperable but that can readily be rendered operable. This includes, but is not limited to the following;

- Handgun
- Semi-automatic firearm
- Automatic firearm
- Sawed-off firearm
- Zip Gun
- Or any crude or extemporized manufactured firearm

2. **Deadly Weapons.** Deadly Weapons are defined as any instrument, device, or thing capable of inflicting death, and designed or specially adapted for use as a weapon, or possessed, carried, or used as a weapon.

3 **Explosives.** Explosives are defined as any chemical compound, mixture, or device, the primary or common purpose of which is to function by explosion. "Explosive" includes all materials that have been classified as division 1.1, division 1.2, division 1.3, or division 1.4 explosives by the United States department of transportation in its regulations and includes, but is not limited to, dynamite, black powder, pellet powders, initiating explosives, blasting caps, electric blasting caps, safety fuses, fuse igniters, squibs, cordeau detonant fuses, instantaneous fuses, and igniter cords and igniters. "Explosives" does not include "fireworks."

4 **Dangerous Ordnance** is defined as any of the following;

- Automatic, sawed-off firearm, zip-gun or ballistic knife
- Any explosive or incendiary device
- Any form of explosives
- Any rocket launcher, mortar, artillery piece, grenade, mine, bomb, torpedo, or similar weapon, designed and manufactured for military purposes, and ammunition for that weapon.

7210.3 Exceptions

1. Individuals who are exempted from this policy include Wright State University Police officers, other sworn law enforcement officers or agents (who are required to carry a firearm in accordance with Ohio Revised Code, Chapter 2923), participants in official ROTC unit activities, and individuals who have received prior approval to conduct classroom demonstrations.
2. Any exceptions of this policy will be reviewed on a case-by-case basis at the discretion of Chief of Police or the Vice President for Student Affairs or his/her designee

7210.4 Approved Demonstrations or Use

a. Academic Classroom Use Approvals

Course instructors or training facilities wishing to conduct a demonstration or use of firearms, deadly weapon, explosives and/or dangerous Ordnance must submit in writing all requests for use of and demonstration of firearms, deadly weapon, explosives and/or dangerous Ordnance. The written request will be submitted to the Wright State University Police Department on a form provided by the Wright State University Police Department. This form **MUST** be submitted at fifteen (15) business days prior to the use or demonstration.

1. The form will contain all relevant information for the use and demonstration. This shall include, but not be

limited to outlining the plans for the use or demonstration, safety and securing the items prior to and after the demonstration. No live ammunition shall be permitted without expressed written permission of the Chief of Police or his/her designee.

2. The form will be reviewed by the Chief of Police or his/her designee. The Chief of Police or his/her designee will indicate approval by signature. In certain circumstances conditions for approval will be noted on the request form.

Once approval for use has been granted, the instructor shall meet with a representative of the Wright State University Police Department at least thirty (30) minutes prior to the demonstration to have the items inspected at the location of the demonstration. This inspection will include the following;

1. Ensuring that any firearms have a safety locking device or trigger guard locked in place to ensure that the firearm cannot be loaded with any ammunition.
2. Ensuring that no live ammunition or blank (simulated) ammunition is present. This shall consist of an inspection of all bags or other carrying devices. If live ammunition or blanks (simulated) ammunition is present, the demonstration will not commence.
3. Failure to comply with all inspections or use of prescribed safety devices will be a violation of this policy and the demonstration will not commence.

b. Training Facility Use Approvals

In addition to the complying with the requirements listed in 7210.4 (a) above, training facilities located at the Dayton and Lake Campuses of Wright State University, including university owned, controlled or managed facilities shall also comply with the following procedures and requirements.

Once approval for use has been granted, the instructor shall meet with a representative of the Wright State University Police Department at least thirty (30) minutes prior to the demonstration to have the items inspected at the location of the demonstration. This inspection will include the following;

1. Unless authorized in writing by the Chief of Police or his/her designee, no live ammunition or blank (simulated) ammunition shall present. If live ammunition, blanks or simulated ammunition is present, and authorization in writing has not been granted, the demonstration will not commence. Inspection of all ammunition, blanks, simulated ammunition, firearms, deadly weapons, explosives

and/or dangerous Ordnance shall be conducted by a person trained in the instruction and use of these devices. This inspection shall be conducted in the presence of a representative of the Wright State University Police Department. This includes an inspection of all bags or other carrying devices.

2. While firearms, deadly weapons, explosive and/or dangerous Ordnance are present at the training facility, the training facility shall provide twenty-four (24) hour on-site protection of these items. This include having at least one trained law enforcement officer or in the case of training for military personnel, a trained and armed member of the military unit conducting the training to provided site protection. If these items are stored at multiple locations at the training site, additional personnel shall be required to provide on-site protection of these items.
3. A safety officer must be present while firearms, ammunition, blanks, simulated ammunition, deadly weapons, explosives and/or dangerous Ordnance are being used. If these items are being used at multiple training stations, a safety officer must be present at each training station. All safety officers must be trained on the items being used and their sole focus shall be the safety of those individuals using these items. In the event that the safety officer observes any unsafe actions or behaviors, the safety officer shall immediately stop the training scenario and address any safety violations. The safety officer has sole authority to end any training scenario and dismiss any participants of the training for failure to follow instructions or for unsafe actions.

7210.5 Violations

Students, faculty, staff, or visitors found to be in possession of a firearm, deadly weapon, explosives and/or dangerous Ordnance in violation of Ohio Revised Code, Chapter 2923, or in violation of this policy will face disciplinary action, as well as criminal prosecution, if appropriate.

Crime Statistics

The Wright State University Police Department prepares monthly crime statistics for the FBI as required by the Uniform Crime Reporting (UCR) Program. The serial numbers of property stolen on campus are reported nationwide through the National Crime Information Center. A LEADS computer terminal in the Police Department Communications Center makes information available to law enforcement agencies across the United States.

Crime statistics for the Dayton Campus reflect the crimes reported to the Wright State University Police Department and local law enforcement agencies. These crimes occurred on campus, in or on non-campus buildings or property, and on public property.

Offense categories and statistical information are specified by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

The Wright State University Police Department works with several local law enforcement agencies to provide accurate statistics for Wright State's properties that are located off campus and for the public property surrounding the campus. Those agencies include: the Beavercreek Police Department, Centerville Police Department, Dayton Police Department, Fairborn Police Department, Greenville Police Department, Greene County Sheriff's Department, Kettering Police Department, Mercer County Sheriff's Department, Ohio State Highway Patrol, Sinclair Community College Campus Police Department, Upper Arlington Police Department, and Van Wert Police Department. University employees who learn that a crime has been committed are asked to report all crimes, even those reported anonymously, to the Wright State University Police Department so they can be included in the Clery Act statistics.

Notifications are sent to law enforcement agencies and university personnel, requesting they send all reportable crime statistics to the Wright State University Police Department. These statistics are evaluated, totaled, and included in the appropriate category based on crime, year, and the location of the incident.

The university does not have any officially recognized student organizations that are located off campus. Therefore, monitoring and recording through local police departments of such criminal activity is not conducted.

The crime statistics reported in this brochure are available online at wright.edu/police. A daily log of criminal activity is available in the Wright State University Police Department office at 118 Campus Services Building. A printed copy of the Wright State University Police Department's Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act brochure is

available, upon request, at the Wright State University Police Department, Wright State University, 3640 Colonel Glenn Hwy., Dayton, OH 45435-0001.

Clery Geography

The Clery Act requires all higher education institutions that receive federal funds to collect, classifying, and disclose annual crime statistics that occur on and around campus. Below is an explanation of four geographical areas institutions are required to collect crime statistics. The annual crime statistics chart follows on the next page.

"On-campus" means any building or property owned or controlled by an institution of higher education within the same reasonably contiguous geographic area of the institution and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and property within the same reasonably contiguous geographic area of the institution that is owned by the institution but controlled by another person, is used by students, and supports institutional purposes (such as a food or other retail vendor). The On-Campus Total column below includes a total count of crimes that occur on-campus *and* within the on-campus residential facilities.

"On-Campus (Residential Community Only)" is a subset of the on-campus category and includes counts of crime statistics that only occur inside an on-campus residential facility.

"Non-campus building or property" means any building or property owned or controlled by a student organization recognized by the institution; and any building or property (other than a branch campus) owned or controlled by an institution of higher education that is used in direct support of, or in relation to, the institution's educational purposes, is used by students, and is not within the same reasonably contiguous geographic area of the institution.

"Public property" means all public property that is within the same reasonably contiguous geographic area of the institution, such as a sidewalk, a street, other thoroughfare, or parking facility, and is adjacent to a facility owned or controlled by the institution if the facility is used by the institution in direct support of, or in a manner related to, the institution's educational purposes.

Crime Statistics for Dayton Campus 2015-2017

Crime Reported	Year	On-Campus Total	On-Campus Subset (Residential Community Only)	Non-Campus	Public Property	Total Count
Criminal Homicide: Murder and Non-Negligent Manslaughter	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Criminal Homicide: Manslaughter by Negligence	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Sex Offenses: Rape	2017	9	5	0	0	9
	2016	2	2	0	0	2
	2015	5	5	0	0	5
Sex Offenses: Fondling	2017	6	5	0	0	6
	2016	13	0	1	0	14
	2015	6	5	0	0	6
Sex Offenses: Statutory Rape	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Sex Offenses: Incest	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Robbery	2017	3	1	0	0	3
	2016	2	0	0	0	2
	2015	4	1	0	0	4
Aggravated Assault	2017	0	0	0	0	0
	2016	1	0	0	0	1
	2015	1	1	0	0	1
Burglary	2017	4	4	0	0	4
	2016	7	6	0	0	7
	2015	10	8	0	0	10
Motor Vehicle Theft	2017	0	0	2	0	2
	2016	4	0	2	0	6
	2015	5	0	0	0	5
Arson	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0

Crime Reported	Year	On-Campus Total	On-Campus Subset (Residential Community Only)	Non-Campus	Public Property	Total Count
VAWA Offense: Domestic Violence	2017	1	1	0	0	1
	2016	0	0	0	0	0
	2015	3	0	0	0	3
VAWA Offense: Dating Violence	2017	8	4	0	0	8
	2016	10	7	0	0	10
	2015	5	2	0	0	5
VAWA Offense: Stalking Incidents	2017	8	0	0	0	8
	2016	1	0	0	0	1
	2015	8	3	0	0	8

Hate Crimes Reported 2015-2017

No Hate Crimes were reported in 2015-2017

Unfounded Crimes

There was 1 unfounded Robbery in 2017; Zero unfounded crimes in 2015 and 2016

Arrests and Disciplinary Referrals – Dayton Campus 2015-2017

Crime Reported	Year	On-Campus Total	On-Campus Subset (Residential Community Only)	Non-Campus	Public Property	Total Count
ARRESTS						
Alcohol Law Violations	2017	3	0	0	0	3
	2016	2	1	0	0	2
	2015	1	0	0	0	1
Drug Law Violations	2017	4	0	0	10	14
	2016	6	2	3	8	17
	2015	4	3	0	13	17
Weapon Law Violations	2017	1	0	0	0	1
	2016	1	0	0	0	1
	2015	0	0	0	0	0
DISCIPLINARY REFERRALS						
Alcohol Law Violations	2017	72	70	0	0	72
	2016	157	148	0	0	157
	2015	83	83	0	0	83
Drug Law Violations	2017	139	113	0	0	139
	2016	119	104	0	0	119
	2015	47	37	0	0	47
Weapon Law Violations	2017	1	0	0	0	1
	2016	0	0	0	0	0
	2015	0	0	0	0	0

Fire Safety Report – Dayton and Lake Campuses

Important Definitions

Fire: Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Fire drill: A supervised practice of a mandatory evacuation of a building for a fire.

Cause of fire: The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature.

Fire-related injury: Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause while involved in fire control, attempting rescue, or escape from the dangers of the fire. The term person may include students, faculty, staff, visitors, firefighters, or any other individuals.

Fire-related death: Any instance in which a person (1) is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escape from the dangers of the fire; or (2) dies within one year of injuries sustained as a result of the fire.

Fire safety system: Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. This system includes sprinkler systems or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, such as alarms, bells, or strobe lights; smoke-control and reduction mechanisms; and fire doors and walls to reduce the spread of fire.

Value of property damage: The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages caused by smoke, water, and overhaul; however, it does not include indirect loss, such as business interruption.

Fire Safety Equipment

Smoke detectors and sprinkler systems: All residence halls have smoke detectors and sprinkler systems installed. Each leased building (College Park, The Woods, The Village, University Park, and the Honors Community) is monitored by a UL Listed monitoring company (Emergency 24) who dispatches the Fairborn Fire Department and calls the Wright State University Police Communications Center. Wright State University–owned buildings (Hamilton Hall & Forest Lane) are monitored by the Wright State University Police Department Communications Center.

At the Lake Campus, all apartments have smoke detectors and sprinkler systems installed. The building alarm system is monitored by Simplex, who dispatches the Celina Fire Department.

Policies and Procedures

Emergency procedures for evacuation are posted in resident rooms. For safety reasons, all residents and guests must vacate the building during all fire alarms. All residential units are equipped with a sprinkler system. Each hallway is equipped with a dry chemical fire extinguisher. Residents are responsible for making certain that fire extinguishers are not discharged unnecessarily.

Community staff conducts periodic inspections of all fire safety equipment to ensure proper working order. Any situation necessitating the use of a fire extinguisher should be reported to staff immediately. Any extinguisher determined to have been discharged or damaged unnecessarily will be billed to the person(s) responsible.

If individual unit doors are propped open, an occupant of the room must be inside the unit. In conjunction with Fairborn Fire Code (for the Dayton Campus) and Celina Fire Codes (for the Lake Campus), unit doors may not be propped open by unlatching the automatic closure mechanism on each door. In compliance with Fairborn Fire Code (for the Dayton Campus) and Celina Fire Codes (for the Lake Campus), unlatching automatic door closure mechanisms, or propping individual unit doors open and having no one inside, may result in a fine or disciplinary action. The strict exceptions to this policy include Office of Residence Services staff member or Office of Student Services staff at the Lake Campus.

Care of University Property

Students who wish to enhance the appearance of their rooms/apartments with personal decorative items are encouraged to do so, exercising reasonable care for the facilities and its furnishings. Only fire-resistant materials should be used. A condition inventory for each living unit will be maintained by community staff. Community members are responsible to take care of their living units and the common areas in our buildings. Any damage to the facility or its furnishings will be charged to the student(s) responsible and disciplinary action may result.

Fire Safety Regulations

For fire safety reasons, toasters, toaster ovens, hot plates, any appliance with an exposed heating element, incense, and candles are not permitted in campus housing. Smoking is not permitted in any of the Wright State University residence halls.

Open-Flame Devices/Combustibles: For fire safety reasons, gasoline, charcoal, charcoal fluid, and other combustible items are not permitted in the residential communities. Also, fuel-driven engines are not allowed to be stored in student housing. This includes storage of motorcycles, mopeds, etc. Open-flame devices are not allowed for safety reasons. This includes: candles, kerosene lamps, incense, gas-powered lanterns, and/or camping stoves, personal gas or charcoal grills, propane torches, etc. Fire safety concerns also prohibit live or cut evergreen trees and/or boughs in student rooms/apartments.

Weapons, Firearms, Ammunition, or Fireworks: Prohibited items include, but are not limited to, pistols, rifles, shotguns, BB-guns, pellet guns, bow and arrow, spears, machete, hunter knife, paint guns, etc. For fire and general safety reasons the possession of firearms, ammunition, firecrackers, explosive or combustible materials, and/or injury-threatening weapons are strictly prohibited. Individuals found to be in possession of a firearm will be subject to immediate cancellation of their Residence Agreement and will face further university disciplinary and/or criminal action.

Fire Drills/Safety Education

Periodically, community staff conducts fire/health/safety inspections of each unit. Dates and times of these inspections will generally be posted by the community staff prior to inspections taking place, although we reserve the right to not post notices about the inspections. To comply with state and local fire regulations and for fire safety education, unannounced fire drills are conducted each semester. All persons inside the residence hall during emergency drills are required to evacuate the building. Failure to evacuate the residence hall for any reason, including sleeping through an alarm, may result in disciplinary action. Wright State University Physical Plant, in partnership with the Office of Residence Services, conducts the fire drills; at Lake Campus, the Office of Student Services' community director coordinates the drills. Resident assistants may recruit evacuation assistants and discuss expectations during floor/area meetings. Resident assistants also inspect rooms to ensure emergency evacuation stickers are present, enforce policies, and coordinate fire safety programs.

Fire Evacuation Procedures

In the event of a fire, the residential unit will be evacuated to protect the health and safety of the residents, guests, and visitors. When an alarm is sounded, you must assume there is an emergency and you must follow the following steps. Students who encounter a fire in a building should sound the alarm and leave the building by the nearest exit. Emergency procedures are posted on the back of every residence hall door. Failure to evacuate a building upon hearing a fire alarm is a violation of university policy as well as a violation of state law.

General Evacuation Rules

1. Remain calm.
2. If you encounter a fire, activate the nearest fire alarm pull station and leave the building by the nearest exit.
3. Call the Wright State University Police Department by dialing 775-2111 or 911; at Lake Campus, contact Mercer County dispatch at (419) 586-7724 or 911. Give as much information as you can to the dispatcher. Do not hang up until the dispatcher tells you that he/she has all the information they need.
4. Do not attempt to put out fires or rescue others unless you can do so safely.
5. When evacuating the building during an emergency, please utilize the closest stairwell and exit to your room.
6. Do not attempt to use elevators during a fire alarm.
7. Do not re-enter the building until authorized by emergency personnel.
8. You will be expected to adhere to any requests made to you by the resident assistants (RAs), Residence Services staff members, or other university/emergency personnel.
9. Upon exiting the building, please move at least 100 feet away from the building and out of the roadways. By adhering to this request you will enhance our evacuation efforts, as well as ensure that emergency personnel can get vehicles and equipment to the buildings.



Where to Go When Alerted to the Possibility of Fire

If there is smoke in the room, drop to the floor and stay low. Smoke inhalation is often fatal. Feel the door knob before opening the door. If hot, do not open the door. If cool, brace against door and open slowly. If heat or heavy smoke is present, close door and remain in room.

Evacuation Assistance

Residents with physical disabilities who have requested assistance during an emergency evacuation will be assisted by trained student volunteers, resident assistants, student employees, and attendants. Questions should be directed to the community staff.

If You Cannot Leave Your Room or Exit Safely

1. Remain calm. Seal up the cracks around the door using sheets, towels, or clothing to prevent smoke from entering your room. These items should be wet if possible.
2. Hang an object out the window (sheet, jacket, shirt) to attract attention of the Fire Department. Call the Wright State University Police Department at (937) 775-2111 or 911 to report that you are trapped and give your location; at Lake Campus, contact Mercer County dispatch at (419) 586- 7724 or 911.
3. Stay near a window and low to the ground. A wet cloth will aid in breathing if smoke is in the room.

If You Can Leave Your Room

1. Take a wet cloth for your face to aid in breathing if you run into smoke.
2. Close door behind you and take your keys.
3. Proceed to nearest exit. Do not use an elevator; you could become trapped. If exit is blocked with smoke or fire, proceed to another exit. Keep low to the ground if smoke is present. Cover face with wet cloth and take short breaths of air.
4. Stand clear of building after evacuating and follow the directions of fire, police, and residence hall personnel. Never re-enter a burning building.

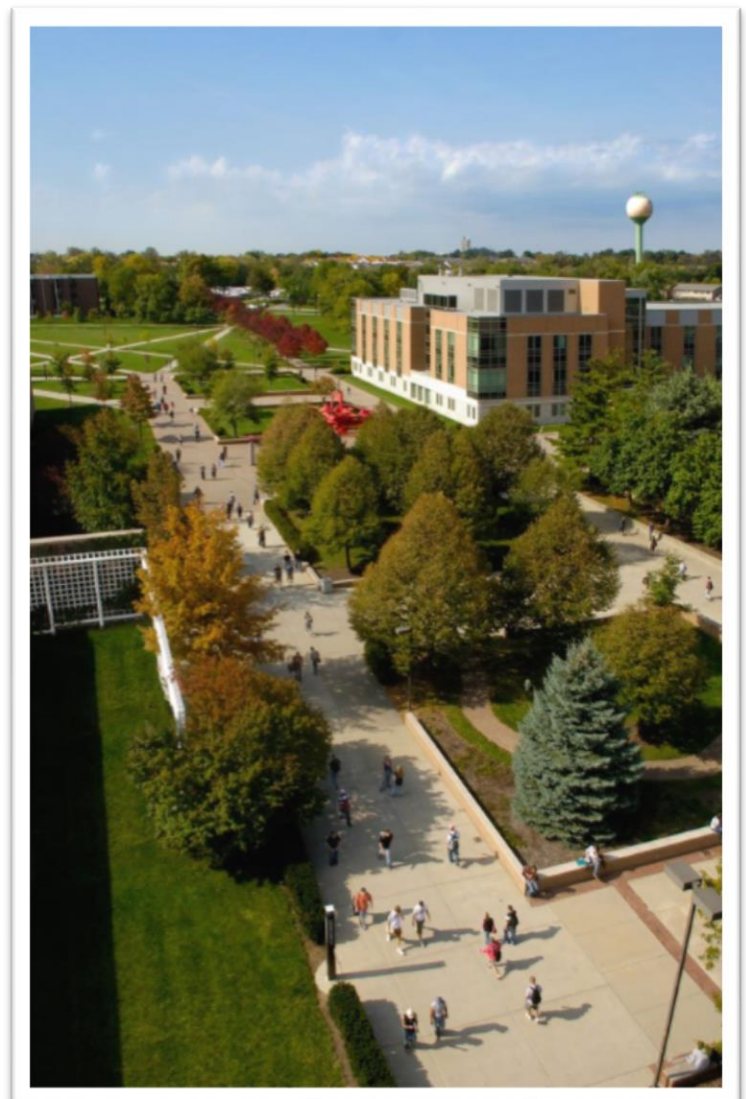
Reporting a Fire

To report a fire, students and residence life staff should contact the Wright State University Police Department at (937) 775-2111 or 911 from any campus phone. At Lake Campus, contact Mercer County dispatch at (419) 586-7724 or 911.

Fire Log

The Wright State University Police Department maintains a Fire Log that records by date all fire/smoke investigations and fire alarms reported in Wright State University residential communities. The Fire Log is available for public inspection at the department's headquarters in 118 Campus Services Building. The Fire Log includes the nature, date, time, and general location of each fire or fire alarm reported to the department. The department posts fire incidents in the Fire Log within two business days of receiving a report of a fire and reserves the right to exclude reports from the log in certain circumstances. All policies related to residence life at Wright State University are available in the Residence Services Sourcebook at wright.edu/housing/sourcebook.

Visit lake.wright.edu/campus-life/housing for specific policies related to residence life at the Lake Campus.



Fire Statistics for Dayton Campus Residential Communities 2017

Building	Number of Fires	Date, Time, Cause	Number of Fire-Related Injuries	Number of Fire-related Deaths	Value of Property Damage
Hamilton Hall	0				
Forest Lane - Aspen	1	10/08/2017, 7:07pm, Cooking	0	0	None
Forest Lane - Palms	0				
Forest Lane - Sequoia	0				
Forest Lane - Sycamore	0				
College Park - Yellowstone	0				
College Park - Teton	0				
College Park - Redwood	0				
College Park - Acadia	0				
College Park - Shenandoah	0				
College Park - Biscayne	0				
College Park - Cascades	0				
College Park - Olympic 0	0				
College Park - Honors	0				
2030 Village	0				
2040 Village	0				
2050 Village	0				
Woods - Boston	0				
Woods - Cedar	0				
Woods - Hawthorn	0				
Woods - Hickory	0				
Woods - Jacob	0				
Woods - Laurel	0				
Woods - Maple	0				
Woods - Oak	0				
Woods - Pine	0				
2060 University Park	0				
2070 University Park	0				
2080 University Park	0				

Residential Facilities Fire Safety Systems for Dayton Campus 2017

Building	Fire Alarm Monitoring Done On Site (by UPD)	Fire Alarm Monitoring Done Off-Site	Sprinkler System	Sprinkler Detection	Fire Extinguisher Devices	Evacuation Plans/ Placards	Number of evacuation (fire) drills each calendar year
Hamilton Hall	X		X	X	X	X	2
Forest Lane - Aspen	X		X	X	X	X	2
Forest Lane - Palms	X		X	X	X	X	2
Forest Lane - Sequoia	X		X	X	X	X	2
Forest Lane - Sycamore	X		X	X	X	X	2
College Park - Yellowstone		X	X	X	X	X	2
College Park - Teton		X	X	X	X	X	2
College Park - Redwood		X	X	X	X	X	2
College Park - Acadia		X	X	X	X	X	2
College Park - Shenandoah		X	X	X	X	X	2
College Park - Biscayne		X	X	X	X	X	2
College Park - Cascades		X	X	X	X	X	2
College Park - Olympic 0		X	X	X	X	X	2
College Park - Honors		X	X	X	X	X	2
2030 Village		X	X	X	X	X	2
2040 Village		X	X	X	X	X	2
2050 Village		X	X	X	X	X	2
Woods - Boston		X	X	X	X	X	2
Woods - Cedar		X	X	X	X	X	2
Woods - Hawthorn		X	X	X	X	X	2
Woods - Hickory		X	X	X	X	X	2
Woods - Jacob		X	X	X	X	X	2
Woods - Laurel		X	X	X	X	X	2
Woods - Maple		X	X	X	X	X	2
Woods - Oak		X	X	X	X	X	2
Woods - Pine		X	X	X	X	X	2
2060 University Park		X	X	X	X	X	2
2070 University Park		X	X	X	X	X	2
2080 University Park		X	X	X	X	X	2
2090 University Park		X	X	X	X	X	2

Wright State University– Lake Campus

The Lake Campus of Wright State University, located on 211 scenic acres on the north shore of beautiful Grand Lake St. Marys between Celina and St. Marys, is an excellent option. Easily accessible to the residents of Auglaize, Mercer, Van Wert, Shelby, Allen, and Darke counties, the Lake Campus enables students to maintain ties to local communities and families. With an enrollment of approximately 1,400 students and small class sizes, the Lake Campus is a good option for students who prefer a smaller school.

The Lake Campus offers numerous associate, bachelor's, and master's degrees, plus a variety of general education courses. The Lake Campus also participates in the Ohio Transfer Module, which simplifies transferring credits to other universities.

The Wright State University–Lake Campus was created in 1962 and became a regional branch campus of Wright State University in June 1969. In 1972, the college moved to its present location on Grand Lake St. Marys. In August 2009, the Lake Campus completed a massive \$9 million renovation and expansion project that included new and refurbished classrooms, new science labs, and the 300-seat Dicke Hall, a multipurpose room for both university and community use.

The construction project added a new, centralized entrance, where all Student Services are now located, including: Enrollment Services representatives, academic advising, testing and College Credit Plus coordination. A receptionist is available during business hours to answer questions, set up appointments, and give students descriptive material. The administrative wing of Dwyer Hall, which was also renovated in 2009, houses the offices of the Dean and the administration, as well as the Western Ohio Educational Foundation (WOEF) Development Office.

In addition, residential housing was added in 2011, when Knapke Villa opened. A second villa opened in Fall 2014, and the third in Fall 2017, bringing the residential capacity at Lake Campus to 96 students. The townhouse-style Villas include five to six apartment units, each of which can accommodate five to six students who wish to live and learn at the Lake Campus. A full-time, live-in community director provides supervision of the resident students at the Lake Campus, and the community director works with the Lake Campus police officer to offer prevention programming as well.

Please go to lake.wright.edu for more information about the Lake Campus.

Safety at the Lake Campus

Emergency Service – How to Report a Crime

A full-time police officer with the Wright State University Police Department is assigned to the Wright State University–Lake Campus. This police officer provides law enforcement and crime prevention services to the Lake Campus.

To contact the Wright State University–Lake Campus police officer during operational hours for non-emergencies, dial ext. 8449 or (419) 586-0249. For emergencies during normal operational hours, dial 911 or the Mercer County dispatch at (419) 586-7724. The Lake Campus and Mercer County Sheriff's Office maintain a Mutual Aid Agreement (MAA) that establishes a working partnership to preserve peace and order on campus. During non-operational hours (weekends, holidays, and after hours), emergency services are provided to the Wright State University–Lake Campus by the Wapakoneta Branch of the Ohio State Highway Patrol and the Mercer County Sheriff's Office. Emergency calls to 911 from the Lake Campus will reach the Mercer County Central Dispatch, who will dispatch the appropriate, nearest officer as needed.

The Mercer County Sheriff's Office, located at 4835 State Route 29, Celina, OH 45822, can be reached by calling (419) 586-7724.

The Wapakoneta Ohio State Highway Patrol Post (OSP), located at 15472 Wapak-Fisher Road, Wapakoneta, OH 45895, can be reached by calling (419) 738-8010. If you are a visitor, faculty, staff member, or student of the Wright State University–Lake Campus, criminal incidents must be reported to the officer on duty or OSP. Additionally, daily patrols of the Lake Campus are made by the officer on duty, Wapakoneta Post of the Ohio State Highway Patrol, and by the Mercer County Sheriff's Office.

Timely Warning Policy

Lake Campus follows the same timely warning policy as the Dayton Campus. If an incident warrants a timely warning the campus police officer and/or Director of Student Affairs would contact the Dayton Campus police to activate the timely warning process.

Security of and Access to Lake Campus Buildings

Academic buildings at the Lake Campus, including Andrews, Dwyer, and Trenary Halls, are open from 6 a.m. to 11 p.m. Monday through Friday, and from 7 a.m. through 5 p.m. on Saturday. The Lake Campus is closed on Sundays. When the university is closed, all buildings are locked and may be opened only by authorized personnel. The Buildings & Grounds Department at the Lake Campus is responsible for issuing and accounting for all building keys, as well as all maintenance of the Lake Campus facilities, grounds, and residential properties.

Lake Campus Policies and Procedures

The policies and procedures of Wright State University's Dayton Campus also govern the Wright State University–Lake Campus. All policies and procedures concerning drug and alcohol use and sexual assault are covered in the Wright State University Student Handbook and university policies. Programs offered at the Lake Campus as part of the WSUPD Crime Prevention Unit are Active Shooter Awareness (ALiCE) and Sexual Assault Prevention (S.A.F.E.), during which policy information is shared with the Wright State University–Lake Campus community.

Environmental Hazards

All policies and procedures of the Wright State University Dayton Campus involving environmental health and safety also govern the Wright State University–Lake Campus. When required, staff at the Lake Campus contact the Dayton Campus in the event of chemical spills or other environmental safety hazards. The Lake Campus maintenance personnel respond to more routine safety hazards.

Coordinating Safety at the Lake Campus

The Wright State police officer assigned to the Lake Campus works with the Lake Campus Administration to coordinate all aspects of safety as applied to the faculty, staff, and students of the Lake Campus. The Wright State police officer monitors buildings and parking lots, and reports suspicious activity. In addition, the Mercer County Sheriff's Office works closely with the Lake Campus to assist with patrols and security support.

Emergency Notification, Response, and Evacuation

Emergency Notification Procedures

The Lake Campus will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification

system(s), unless issuing a notification will, in the professional judgement of responsible authorities, compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate an emergency.

The process of issuing an emergency notification begins by confirming there is a significant emergency or dangerous situation involving an immediate threat to health and safety. This occurs by collecting and analyzing information from a variety of sources, including but not limited to firsthand reports from the public or university police officers, and through the use of alarm and surveillance systems. In some circumstances, other Wright State departments of local, state, or federal agencies may notify University Police of a possible emergency and may provide information or guidance to be used in verifying whether a significant emergency or dangerous situation exists.

Upon confirming that an emergency or dangerous situation exists Lake Campus administration, in conjunction with the Police Department, will begin the process of issuing an emergency notification.

The director of student affairs is primarily responsible for determining the content of an emergency notification based on the most pertinent information provided by University Police and how the situation is impacting the campus. The content of the notification is designed to provide warning and basic instruction to promote the safety and well-being of those impacted. In some cases, in order to notify the community as quickly as possible of a dangerous situation an initial notification may simply state that an emergency has occurred and advise the community to be observant and take necessary precautions. In these circumstances, additional notifications will be issued once more information becomes available. In most cases, emergency notifications will be issued to the entire campus community, but may include the specific location the emergency is occurring. If an emergency is confined to a specific building a pre-recorded building emergency notification may be activated from the Dayton Campus Emergency Communications Center.

If there is a need to disseminate information to the larger community the Lake Campus dean or director of student affairs will contact appropriate media outlets and provide media holding statements containing pertinent information about the emergency including what, if any, emergency protective actions should be taken. Dayton Campus personnel are capable of providing assistance throughout any point of the process at the request of Lake Campus administration.

Emergency Notification Systems

The Lake Campus operates on the same emergency notification systems as the Dayton Campus with the exception of the campus housing text messaging system.

Emergency Response and Evacuation

The Lake Campus has developed an emergency operations plan (EOP) to guide the institution's response to critical incidents that may affect the health and safety of the campus community.

If an evacuation of campus, in part or in whole, is required to ensure the safety of community members the on-scene incident commander, Lake Campus dean, director of student affairs, or designee of either may order such evacuation. The EOP identifies a succession of authority should the President be unavailable to approve an evacuation order.

Testing and Exercises

In conjunction with the Dayton Campus, Lake Campus tests its emergency notification system during the Fall and Spring Semester. The 2017 Fall Semester test occurred on November 11, at noon. The test was announced to the campus community a few days prior and information about emergency protective actions and how to manage Wright State Alert accounts was shared in conjunction with the test. The results of the tests are evaluated to ensure the process is efficient and reliable.

Sex Offenders

Information concerning registered sex offenders living in the area of the Wright State University–Lake Campus can be obtained through the Mercer County Sheriff's Office. The Mercer County Sheriff's Office website can be accessed at mercercountysheriff.org. The State of Ohio also provides information at icrimewatch.net/ohio.php online.

Contacting the Lake Campus

7600 Lake Campus Dr. Celina, OH 45822-2952
(419) 586-0300 or (800) 237-1477
lake.wright.edu

Lake Campus Resources

Office of Student Services

Sandi Holdheide, M.B.A.
Director of Student Affairs
Dwyer Hall 108B, Lake Campus, Celina, OH 45822
(937) 775-8359, (419) 586-0359
sandi.holdheide@wright.edu
lake.wright.edu/campus-life/student-services

Kip A. Wright

Adjunct Instructor, OPOTA, Lake Campus/Student Conduct and Liaison to Mercer County Courts
Dwyer Hall 100B, Lake Campus, Celina, OH 45822
kip.wright@wright.edu

Health & Wellness Services, Lake Campus

Beth Wells, R.N., BSN
Dwyer Hall 187, Lake Campus, Celina, OH 45822
(937) 775-8398, (419) 586-0398
beth.wells@wright.edu
lake.wright.edu/campus-life/health-and-wellness-clinic

WSU-PD, Lake Campus

Tyler G. Pottkotter
Police Officer, Wright State University Police Department
Dwyer Hall 170D, Lake Campus, Celina, OH 45822
(937) 775-8449, (419) 586-0249
tyler.pottkotter@wright.edu
lake.wright.edu/police

Counseling Services

lake.wright.edu/campus-life/counseling-services

Title IX Resources

wright.edu/equity-and-inclusion/title-ix-gender-based-violence/lake-campus-resources



Crime Statistics for Lake Campus 2015-2017

Crime Reported	Year	On-Campus Total	On-Campus Subset (Residential Community Only)	Non-Campus	Public Property	Total Count
Criminal Homicide: Murder and Non-Negligent Manslaughter	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Criminal Homicide: Manslaughter by Negligence	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Sex Offenses: Rape	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Sex Offenses: Fondling	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Sex Offenses: Statutory Rape	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Sex Offenses: Incest	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Robbery	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Aggravated Assault	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Burglary	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Motor Vehicle Theft	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Arson	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0

Crime Reported	Year	On-Campus Total	On-Campus Subset (Residential Community Only)	Non-Campus	Public Property	Overall Total
VAWA Offense: Domestic Violence	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
VAWA Offense: Dating Violence	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
VAWA Offense: Stalking Incidents	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0

Hate Crimes

No hate crimes were reported 2015-2017

Unfounded Crimes

No unfounded crimes were reported 2015-2017

Arrests and Disciplinary Referrals – Lake Campus 2015-2017

Crime Reported	Year	On-Campus Total	On-Campus Subset (Residential Community Only)	Non-Campus	Public Property	Total Count
ARRESTS						
Alcohol Law Violations	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Drug Law Violations	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Weapon Law Violations	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
DISCIPLINARY REFERRALS						
Alcohol Law Violations	2017	5	5	0	0	5
	2016	5	5	0	0	5
	2015	23	23	0	0	23
Drug Law Violations	2017	2	0	0	0	2
	2016	0	0	0	0	0
	2015	2	2	0	0	2
Weapon Law Violations	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0

Fire Statistics for Lake Campus Residential Communities 2017

Building	Number of Fires	Date, Time, Cause	Number of Fire-Related Injuries	Number of Fire-related Deaths	Value of Property Damage
Knapke Villa	0	N/A			
West Villa	0	N/A			
East Villa	0	N/A			

Residential Facilities Fire Safety Systems for Lake Campus 2017

Building	Fire Alarm Monitoring Done On Site (by UPD)	Fire Alarm Monitoring Done Off-Site	Sprinkler System	Sprinkler Detection	Fire Extinguisher Devices	Evacuation Plans/ Placards	Number of evacuation (fire) drills each calendar year
Knapke Villa		X	X	X	X	X	2
West Villa		X	X	X	X	X	2
East Villa		X	X	X	X	X	2

Duke E. Ellis– Institute for Human Development

The Ellis Institute provides low-cost, high-quality psychotherapy counseling and assessment services to children, adolescents, adults, couples, and families in Greater Dayton region and Southwest Ohio. The institute is accredited by the Council on Accreditation for Rehabilitation Facilities and certified by the Ohio Department of Mental Health and Addiction Services. The services provided are administered by advanced doctoral candidates from the School of Professional Psychology and are supervised by highly qualified, licensed psychologists.

The Duke Ellis Institute does not maintain any residential facilities and does not recognize any off-campus student organizations.

Safety and Security at Duke Ellis

The safety and security policies and programs that govern the Dayton Campus also govern operations at the Duke Ellis institute. The few unique exceptions are disclosed below.

Duke Ellis does not maintain any residential facilities and does not officially recognize any student organizations with noncampus locations.

Duke Ellis does not maintain any programs, outside those offered by the Dayton Campus and normal onboarding practices, designed to inform students about campus security procedures and practices, or the prevention of crimes.

Security of and Access to Duke Ellis

The Ellis institute is open Monday through Thursday from 8:30 a.m. to 8:30 p.m., and on Fridays from 8:30 a.m. to 4:30 p.m. A security guard is present from 7:00 a.m. to 8:30 p.m. Monday through Thursday, and 7:00 a.m. to 5:00 p.m. on Fridays. The security guard is responsible for opening and securing the building and parking lot gate.

How to Report a Crime

Students, faculty, and staff may report a crime to the on-site security guard located at the front desk, to Wright State Police at 937-775-2111, or Dayton Police by dialing 911.

Incidents of sexual misconduct should be reported to the office of the [Title IX Coordinator](#).

Options for confidential and anonymous reporting are available university-wide through EthicsPoint and/or Silent Witness.

Emergency Response

Duke Ellis maintains its own building emergency response plans and tests those plans on an annual basis. Duke Ellis participates in annual tests of the emergency notification system in conjunction with the Dayton and Lake Campus. The 2017 Fall Semester test occurred on November 11, at noon. The test was announced to the campus community a few days prior and information about emergency protective actions and how to manage Wright State Alert accounts was shared in conjunction with the test. The results of the tests are evaluated to ensure the process is efficient and reliable.

In addition to the emergency notification test, the Duke Ellis Institute also conducted the following drills

- Tornado Drill – 6/05/17 and 10/09/17
- Fire Drill – 7/07/17 and 11/29/17
- Bomb Threat Drill – 9/25/17 and 9/28/17
- Utility Outage Drill – 11/15/17
- Medical Emergency Drill – 12/10/17

Sex Offenders

Information concerning registered sex offenders living in the area of Duke Ellis Institute can be obtained through the Montgomery County Sheriff's Office at mcoho.org/government/elected_officials/prosecutor/sex_offenders.php. The State of Ohio also provides information at icrimewatch.net/ohio.php online.



Crime Statistics for Duke Ellis Institute 2015-2017

Crime Reported	Year	On-Campus Total	On-Campus Subset (Residential Community Only)	Non-Campus	Public Property	Total Count
Criminal Homicide: Murder and Non-Negligent Manslaughter	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Criminal Homicide: Manslaughter by Negligence	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Sex Offenses: Rape	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Sex Offenses: Fondling	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Sex Offenses: Statutory Rape	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Sex Offenses: Incest	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Robbery	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Aggravated Assault	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Burglary	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Motor Vehicle Theft	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Arson	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0

Crime Reported	Year	On-Campus Total	On-Campus Subset (Residential Community Only)	Non-Campus	Public Property	Overall Total
VAWA Offense: Domestic Violence	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
VAWA Offense: Dating Violence	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
VAWA Offense: Stalking Incidents	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0

Hate Crimes

No hate crimes were reported 2015-2017

Unfounded Crimes

No unfounded crimes were reported 2015-2017

Arrests and Disciplinary Referrals – Duke Ellis 2015-2017

Crime Reported	Year	On-Campus Total	On-Campus Subset (Residential Community Only)	Non-Campus	Public Property	Total Count
ARRESTS						
Alcohol Law Violations	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Drug Law Violations	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Weapon Law Violations	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
DISCIPLINARY REFERRALS						
Alcohol Law Violations	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Drug Law Violations	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Weapon Law Violations	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0

Important Note:

The crime statistics for the Duke Ellis Institute were originally collected and classified as non-campus property for the 2015 and 2016 calendar years. During that time no crimes, arrests, or disciplinary referrals were reported.

Cox Institute at Kettering Medical Center

The Department of Emergency Medicine is located at the Cox Institute. The department includes 18 full-time faculty (including nine fully affiliated faculty who are financially supported by Wright-Patterson Air Force Base Medical Center) and more than 100 voluntary clinical faculty. All maintain active teaching roles in the residency. The Emergency Medicine Residency is an integrated program, supported by area hospitals including Dayton Children's Hospital, Kettering Medical Center, Miami Valley Hospital, and Wright-Patterson Medical Center. The department has an active research program with an emphasis in neuroscience, pre-hospital care, and education.

The Cox Institute does not maintain any residential facilities and does not recognize any off-campus student organizations

Safety and Security at Cox Institute

The safety and security policies and programs that govern the Dayton Campus also govern operations at the Cox Institute. The few unique exceptions are disclosed below.

Cox Institute does not maintain any residential facilities and does not officially recognize any student organizations with noncampus locations.

Cox Institute does not maintain any programs, outside those offered by the Dayton Campus and normal onboarding practices, designed to inform students about campus security procedures and practices, or the prevention of crimes.

Security of and Access to Cox Institute

Cox Institute is leased by Wright State University. There are no security guards on site, and local law enforcement jurisdiction falls to the City of Kettering. The building is open during normal business hours from 8:30am to 5:00pm between Monday through Friday. Cox Institute maintains an intruder alarm system that is activated each night. If there are maintenance issues that may impact security operations, Cox Institute staff works with Kettering Medical Center and/or Wright State Physical Plant to address the issues.

How to Report a Crime

Students, faculty, or staff are encouraged to contact the Kettering Police Department to report criminal incidents, or Wright State Police at 937-775-2111.

Incidents of sexual misconduct should be reported to the office of the [Title IX Coordinator](#).

Options for confidential and anonymous reporting are available university-wide through EthicsPoint and/or Silent Witness.

Emergency Response

The Cox Institute maintains its own building emergency action plan that details response and evacuation and participates in annual tests of the emergency notification system in conjunction with the Dayton and Lake Campus.

The 2017 Fall Semester test occurred on November 11 at noon. The test was announced to the campus community a few days prior and information about emergency protective actions and how to manage Wright State Alert accounts was shared in conjunction with the test. The results of the tests are evaluated to ensure the process is efficient and reliable.

Sex Offenders

Information concerning registered sex offenders living in the area of the Cox Institute can be obtained through the Montgomery County Sheriff's Office at mcoho.org/government/elected_officials/prosecutor/sex_offenders.php. The State of Ohio also provides information at icrimewatch.net/ohio.php online.



Crime Statistics for Cox Institute 2015-2017

Crime Reported	Year	On-Campus Total	On-Campus Subset (Residential Community Only)	Non-Campus	Public Property	Total Count
Criminal Homicide: Murder and Non-Negligent Manslaughter	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Criminal Homicide: Manslaughter by Negligence	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Sex Offenses: Rape	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Sex Offenses: Fondling	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Sex Offenses: Statutory Rape	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Sex Offenses: Incest	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Robbery	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Aggravated Assault	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Burglary	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Motor Vehicle Theft	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Arson	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0

Crime Reported	Year	On-Campus Total	On-Campus Subset (Residential Community Only)	Non-Campus	Public Property	Overall Total
VAWA Offense: Domestic Violence	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
VAWA Offense: Dating Violence	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
VAWA Offense: Stalking Incidents	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0

Hate Crimes

No hate crimes were reported 2015-2017

Unfounded Crimes

No unfounded crimes were reported 2015-2017

Arrests and Disciplinary Referrals – Cox Institute 2015-2017

Crime Reported	Year	On-Campus Total	On-Campus Subset (Residential Community Only)	Non-Campus	Public Property	Total Count
ARRESTS						
Alcohol Law Violations	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Drug Law Violations	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Weapon Law Violations	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
DISCIPLINARY REFERRALS						
Alcohol Law Violations	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Drug Law Violations	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Weapon Law Violations	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0

Important Note:

The crime statistics for Cox Institute were originally collected and classified as non-campus property for the 2015 and 2016 calendar years. During that time no crimes, arrests, or disciplinary referrals were reported.

Research Park Campus

The Master of Public Health (M.P.H.) program is located at Research Park. The program incorporates a community-based, interdisciplinary educational program in public health using a combination of colleges and schools. The program offers two concentrations: Health Promotion & Education (HPE) and Population Health (PH). The program has been accredited by the Council on Education for Public Health.

The Research Park Campus does not maintain any residential facilities and does not recognize any off-campus student organizations

Safety and Security at Research Park

The safety and security policies and programs that govern the Dayton Campus also govern operations at the Research Park. The few unique exceptions are disclosed below.

Research Park does not maintain any residential facilities and does not officially recognize any student organizations with noncampus locations.

Research Park does not maintain any programs, outside those offered by the Dayton Campus and normal onboarding practices, designed to inform students about campus security procedures and practices, or the prevention of crimes.

Security of and Access to Research Park

Research Park is leased by Wright State University. There are no security guards on site, and local law enforcement jurisdiction falls to the City of Kettering. The building is open during normal business hours from 7:00am to 7:00pm, Monday through Friday. The facility is maintained by a third party, CBRE. If there are security concerns as a result of a facility issues, staff will contact CBRE to address the security concern.

How to Report a Crime

Students, faculty, and staff are directed to report criminal incidents to the program coordinator, local law enforcement, or to Wright State Police at 937-775-2111.

Incidents of sexual misconduct should be reported to the office of the [Title IX Coordinator](#).

Options for confidential and anonymous reporting are available university-wide through EthicsPoint and/or Silent Witness.

Lori Metivier
Program Coordinator
Lori.Metivier@wright.edu
937-775-1427

Emergency Response

Research Park maintains its own building emergency action plan that details response and evacuation. Research Park participates in annual tests of the emergency notification system in conjunction with the Dayton and Lake Campus. The 2017 Fall Semester test occurred on November 11, at noon. The test was announced to the campus community a few days prior and information about emergency protective actions and how to manage Wright State Alert accounts was shared in conjunction with the test. The results of the tests are evaluated to ensure the process is efficient and reliable.

Sex Offenders

Information concerning registered sex offenders living in the area of Research Park can be obtained through the Montgomery County Sheriff's Office at mcoho.org/government/elected_officials/prosecutor/sex_offenders.php. The State of Ohio also provides information at icrimewatch.net/ohio.php online.

Crime Statistics for Research Park 2015-2017

Crime Reported	Year	On-Campus Total	On-Campus Subset (Residential Community Only)	Non-Campus	Public Property	Total Count
Criminal Homicide: Murder and Non-Negligent Manslaughter	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Criminal Homicide: Manslaughter by Negligence	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Sex Offenses: Rape	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Sex Offenses: Fondling	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Sex Offenses: Statutory Rape	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Sex Offenses: Incest	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Robbery	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Aggravated Assault	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Burglary	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Motor Vehicle Theft	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Arson	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0

Crime Reported	Year	On-Campus Total	On-Campus Subset (Residential Community Only)	Non-Campus	Public Property	Overall Total
VAWA Offense: Domestic Violence	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
VAWA Offense: Dating Violence	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
VAWA Offense: Stalking Incidents	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0

Hate Crimes

No hate crimes were reported 2015-2017

Unfounded Crimes

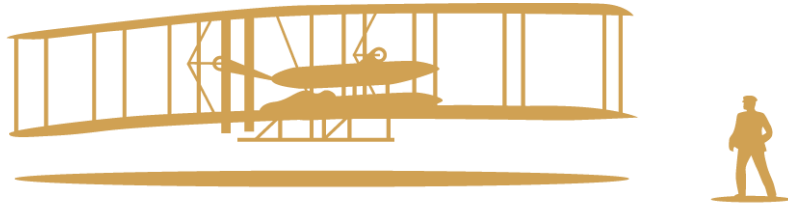
No unfounded crimes were reported 2015-2017

Arrests and Disciplinary Referrals – Research Park 2015-2017

Crime Reported	Year	On-Campus Total	On-Campus Subset (Residential Community Only)	Non-Campus	Public Property	Total Count
ARRESTS						
Alcohol Law Violations	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Drug Law Violations	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Weapon Law Violations	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
DISCIPLINARY REFERRALS						
Alcohol Law Violations	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Drug Law Violations	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0
Weapon Law Violations	2017	0	0	0	0	0
	2016	0	0	0	0	0
	2015	0	0	0	0	0

Important Note:

The crime statistics for Research Park were originally collected and classified as non-campus property for the 2015 and 2016 calendar years. During that time no crimes, arrests, or disciplinary referrals were reported.



WRIGHT STATE UNIVERSITY