**In attendance**

* Voting Members: Julia Acosta, Chris Bethel, Danielle Booth, Byron Duvall, Jerry Hensley, Joanie Hendricks, Amanda Karper, Teresa Kramer, Amanda Spencer, and Amanda Watkins
* Others: Drew Corbett, Misty Cox, Jason Kohllhepp, Mark Hibner (via Skype) Carol Rader, and Doug Newton

**Call meeting to order 9:02 AM**

Approval of minutes from September 8, 2016-Approved and posted to https://www.wright.edu/staff-councils/usac/meetings

Guest Speaker: Doug Newton, Wellness Program Director

* Mr. Newton spoke on his background/experience/qualifications for his role as director.
* He is developing a strategic plan and goals for Wright State. This will possibly include new incentives for next year. A possible incentive would be a reduced Health Insurance Premium for those enrolled in the Wellness Program.

New Business:

FLSA Update

* Employees within 1% of the salary will be moved up. Those within 3% will be decided by their supervisors and Human Resources
* A total of 249 were moved to unclassified hourly.
* December 1, 2016 is the effective date.
* It is optional for employees to cash out 8 days of vacation to assist with the transition.
* Unclassified hourly can no longer adjunct (Human Resources will allow until end of year). This affects approximately 30 employees.

Involuntary Separation

* No final number as this information will be reviewed through an impact study.
* Human Resources will work with affected employees and provide resources.
* Communication to the university will be sent when process begins and ends.

USAC Open Position

* Becky Traxler resigned. Her position will remain vacant until nominations in February per a vote.

Ongoing Business:

Talk Back Luncheon Feedback

* This month’s is Wednesday, October 26 11:00-12:30. Room will be determined. Look for an email for details.

University Bonus Update

* A records request will be submitted. USAC has agreed per a vote to spend up to $100 to cover any fees associated with the request.

Committee Updates: USAC subcommittees

♣Bylaws and Charter

* Committee met and submitted to Dr. Berberich for approval.

♣Communications and Marketing **INACTIVE**

♣Community Service/We Serve U

* We Serve U is recruiting new members. Email weserveu@wright.edu to volunteer.
* Raidersgiving is seeking giveaways from departments. Contact Teresa Kramer if you have items to donate.

♣Compensation, Benefits, and Equity DID NOT MEET

♣Nominations / Fundraising DID NOT MEET

University committees

♣Athletic Council

* Guest speakers were Scott Nagy and Dr. Abrahamawicz.
* Bob Grant provided an update on the budget.
* Subcommittee delegations were discussed and assigned.
* Graduation rate for student athletes is 88%.
* Not all athletes receive full scholarships except men’s/women’s basketball and volleyball.

♣Dining Services DID NOT MEET

♣Ohio Staff Council of Higher Education (OSCHE)

* Stephanie Davidson, Vice Chancellor, was the guest speaker.
* The MATRIX project is being worked on and will be released to members only upon completion.

♣Parking Services **INACTIVE**

♣Staff Appreciation Day DID NOT MEET

♣Staff Development Day DID NOT MEET

* Save the Date: March 2, 2017

♣Sustainability **INACTIVE**

♣Total Compensation Committee DID NOT MEET

♣University Diversity Advisory Council (UDAC) **INACTIVE**

♣Wellness and Recreation DID NOT MEET

♣WSU Bookstore DID NOT MEET

* Chris Bethel will replace Becky Traxler to serve on this committee.

♣WSU Staff Council see minutes at https://www.wright.edu/staff-councils/staff-council/meeting

Schedule Reminders:

•WSU Staff Council – Tuesday, November 8, 1:30-3:30 p.m., 267 University Hall

•USAC Meeting – Thursday, November 10, 9:00 – 10:30 a.m., Atlantis Room (157 A/B SU)

**Adjourn meeting 10:36 AM**

Unclassified Staff Advisory Council (USAC): The purpose of the Unclassified Staff

*Advisory Council (USAC) is to represent its members to the university by: promoting their general welfare; advocating for unclassified staff through active participation in university governance structure; reviewing, initiating and making recommendation on relevant university policies and procedures; encouraging and facilitating communication among members; and encouraging professional development opportunities. One of the prime responsibilities of this council is to serve the educational community by creating and maintaining an environment conducive to the teaching, learning, research, and service functions of higher education. The recommendations of the council are submitted to the university president.*