

Unclassified Staff Advisory Council Meeting Minutes

Thursday, December 19, 2019
Atlantis Room (157 A/B) Student Union
9:00-10:30 a.m.

- I. In attendance
 - a. Voting Members: Jennifer Attenweiler, Michael Griest, Matt Grushon, Katie Halberg, , Christopher Hogan, Debbie Lamp, Lindsey Miller, Carol Rader, Frank Wolz
 - b. Non-voting members: Adam Horseman, Amanda Spencer
 - c. Guest: none
- II. Call meeting to order 9:01 am
- III. Approval of minutes from November 21, 2019
- IV. New Business
 - a. Agenda reorganized for easier flow
 - b. Added Campus concerns / open discussion
 - c. New positions and reorganizations
 - i. New position placement under Dr. Edwards
 - ii. Susan Zech will support Provost
 - iii. Shari Mickey-Boggs will take over Board of Trustee support
 - iv. New Business and Finance staff changes
 - v. CFO search – asking for USAC representative
 - vi. SOPP and College of Nursing reorganization
 - vii. New Chief of Academic and restructuring
 - viii. Chief Academic Research Officer as well as CFO
 - ix. Registrar staff changes
 - x. New Interim Dean for College of Math
 - d. Potential strike – Teamsters
 - e. USAC / CSAC officers met with Mr. Fitzpatrick from the Board of Trustees
 - i. Highlights of Raider First Impressions, FAQ, Shared Governance
 - ii. Discussed staff involvement to help during strike
 - iii. Staff morale
 - iv. Wright Leader Academy
 - v. Need more staff development opportunities
 - vi. Communication issues
 - vii. Board is taking more of a hands on position
 - viii. Lack of strategic planning and structure
 - ix. Good session
 - x. Staff would like to be more involved with orientation and helping recruitment and retaining our students (especially the first few weeks)
 - 1. Moment of change for the university and a good time to be positive
 - 2. Unified staff with equal representation
 - 3. Co-Chairs that will go to the one in the following year
 - 4. Jerry Hensley will work on survey with Jennifer and Carly
 - 5. Survey to be sent out in December
- V. Ongoing Business

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VI. Committee Updates

- a. WSU Staff Council
 - i. Bob Rando guest speaker in January
 - ii. Prep for Mr. Fitzpatrick
 - iii. Cookie decorating event
 - iv. Dr. Edwards will be guest speaker in February
 - v. New enrollment tool in place
 - vi. Half day off for We Serve U opportunities

- b. USAC subcommittees
 - i. Bylaws and Charter – no report
 - ii. Community Service/We Serve U (Ryan Black – Debbie Lamp)
 - 1. Events
 - iii. Compensation, Benefits, and Equity – No updates
 - iv. Nominations / Fundraising – no report
 - v. Staff Morale and Retention
 - 1. Cookie decorating on Thursday, Dec. 19
 - 2. Raffle donations from the bookstore
 - 3. Dining Services wanted form to approve for off campus food – still talking
 - 4. Donuts are out permitted from outside vendor
 - 5. Catherine working on advertising of Save the Date

- c. University committees
 - i. Athletic Council – Chris Hogan & Donna Braswell
 - 1. Good season for soccer and volleyball
 - 2. Preparing for basketball season (men and women)
 - ii. Dining Services – Katie Halberg
 - 1. Hours are changing (being cut)
 - 2. Discussion on old or not enough food an hour before closing
 - 3. Feedback to Hospitality Services
 - 4. Dining overall has been disappointing
 - iii. Ohio Staff Council of Higher Education (OSCHE) – (Frank Wolt) – no report

 - iv. WSU Bookstore – Katie Halberg
 - 1. Short meeting about textbooks

- d. Inactive Committees
 - i. Communications and Marketing
 - ii. Academic Reorganization (ARC)
 - iii. Total Compensation Committee
 - iv. Parking Services
 - v. Sustainability
 - vi. Wellness and Recreation
 - vii. University Diversity Advisory Council (UDAC)

VII. Events

- a. Cookie Decorating – December 19, 2019
 - i. Student Union Atrium

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VIII. Schedule Reminders:

- A. WSU Staff Council – Thursday, January 9, 2020-, 9:00 – 11:00 a.m., 267 University Hall
 - B. Staff Council Talk Back Lunch – None for December – Next one January 29, 2020
 - C. USAC Meeting – Thursday, January 16, 2020, 9:00 – 10:30 a.m., Atlantis Room (157 SU)
- IX. Meeting Adjourned at 10:20 am.

Unclassified Staff Advisory Council (USAC): The purpose of the Unclassified Staff Advisory Council (USAC) is to represent its members to the university by: promoting their general welfare; advocating for unclassified staff through active participation in university governance structure; reviewing, initiating and making recommendation on relevant university policies and procedures; encouraging and facilitating communication among members; and encouraging professional development opportunities. One of the prime responsibilities of this council is to serve the educational community by creating and maintaining an environment conducive to the teaching, learning, research, and service functions of higher education. The recommendations of the council are submitted to the university president.