

Staff Senate Meeting Minutes

Thursday, April 21, 2022

9:00 a.m. – 11:00 a.m.

<https://wright.webex.com/wright/j.php?MTID=mf9f2db7a68a26800fe96bd77004f90e9>

Attendance:

Present: Chris Blain, Carol Bussey, Nicole Carter, Eric Corbitt, Marsha Henderson, Jerry Hensley, Mia Honaker, Debbie Lamp, Cassie McKinney, Richard Perry, Debra Radford, Quatez Scott, Amanda Spencer, Mike Vanhorn, Chris Taylor, Tom Webb

Non-Voting Present: Connie Bajek, Amanda Coffman, Katie Halberg, Stephanie Kohne, Carly Porter, Frank Wolz

Absent: Kurt Holden, Cassie McKinney, Aaron Skira

Non-Voting Absent: Donna Braswell

- I. Meeting called to order by Frank Wolz at 9:01 a.m.
- II. Guest Speaker: Susan Schaurer, Vice President of Enrollment Management & Chief Recruitment Officer
 - Important: Defining Wright State and Wright State's Brand
 - Gains in Applications and interest in Wright State
 - Positive trends in submitted Letters of Intent
 - Signing Day, Monday May 2.
 - Postcard Writing Campaign
 - Volunteers needed
 - Handwritten postcards sent to Admitted students
- III. **New Senator**
 - Mike Vanhorn
 - Filling seat for Lora Sidor who has left the University.
- IV. **Old Business**
 - Minutes

Approved by: Chris Blain, Carol Bussey, Nicole Carter, Eric Corbitt, Marsha Henderson, Jerry Hensley, Mia Honaker, Debbie Lamp, Richard Perry, Debra Radford, Quatez Scott, Amanda Spencer, Chris Taylor, Tom Webb

Motion Carried, minutes approved

 - Clean up Day
 - Details forthcoming
 - Including Faculty Senate and Student Government
 - Elections
 - Nominees being contacted
 - New senators announced next meeting

- Bylaws
 - Reached out to General Council
 - General Council has completed review and submitted to HR

V. New Business

- Last 3R training (resilience & change management) this week
- New Provost, Dr. Thompson, beginning June 1st
- Changes
 - i. Summer Todd is Interim Controller
 - ii. Procards under Procurement
 - iii. Payroll is under HR
- Performance Evaluations
 - i. HR is reviewing for next year
 - ii. 360° evaluations have been suggested
- Streaming of Board of Trustees meetings
 - i. We have requested they be streamed again.
- New tax law and resulting payroll processes
 - i. Flex Work forms will be used to determine taxes owed.
- Shout Outs
 - i. Gifts from staff senate evaluated
 - ii. More detail about nominees requested.
- Staff Survey
 - i. To determine what staff expects of Staff Senate
 - ii. Start a committee to develop survey
 - iii. Should probably be anonymous
 - iv. Volunteers needed for committee
- Communications Committee
 - i. Announcements at beginning of meeting
 - 1. Please share announcements to include
 - ii. Staff Senate Blog
 - 1. Will include staff senate news.
 - 2. Link available on Staff Senate website
 - 3. A form should be developed.
 - iii. Wright State Branding
 - 1. Resources shared
 - 2. Website/ links available on Staff Senate webpage.

VI. Open Commentary

- April Craze
 - i. April 22, 10:00 a.m. to 3:00 p.m.
- Prom Re-do
 - i. Free for students
- Please send Committee minutes to staff senate.

VII. Adjournment

- Motion to Adjourn: Mia Honaker
- Second: Debbie Lamp
- Meeting Adjourned 10:12 a.m.

Schedule Reminders

Staff Senate Executive Planning Meeting	05.05.2022	9:00 a.m.
Staff Senate Executive Meeting	05.12.2022	9:00 a.m.
Staff Senate Meeting	05.19.2022	9:00 a.m.