**Executive Committee Minutes**

**February 10, 2022**

**9:00 a.m.**

**WebEx Virtual Meeting**

<https://wright.webex.com/wright/j.php?MTID=m7eb43a647e0f598b33cda36d346f81a1>

**Attendees:** Connie Bajek, Chris Blain, Donna Braswell, Amanda Coffman, Michael Griest, Katie Halberg, Mia Honaker, Stephanie Kohne, Debbie Lamp**,** Ciara Newsome, Carly Porter, Frank Wolz.

**Liaison:** Emily Hamman

1. **New Business**
	1. Leadership Team Updates
		1. Emily Hamman joined us and Introductions were made
		2. Multiple Executive Searches
	2. Executive Assistant to the Provost position
		1. No new information
		2. This is the face of the office, a high-level position
		3. Emily will let us know if she learns more information
	3. COVID
		1. Vaccinations
			1. What if not vaccinated?
				1. This is violating Employer Policy
				2. Possible comprehensive discipline which could result in dismissal
			2. Supervisors need to know next steps
	4. Bi-laws
		1. Still waiting for approval.
2. **Executive Officers Only**
	1. Senate Elections
		1. Website and lists should be updated
		2. Notify senators know if terms are ending
		3. Keep balance of Classified and Unclassified members
		4. Schedule
			1. April 14-15 Nominations
			2. April 18-29 Contact Nominees, solicit Biographies, prepare ballot
			3. May 2-13 open ballots for voting
			4. May 19 meeting: Announce new Senators
		5. Present a Temporary Election Process Proposal next senate meeting
	2. Guest Speakers for full Senate Meetings
		1. February 17 meeting
			1. Brian Boyd
			2. Megan Faragher
		2. Possible Guest Speakers for future
			1. Debra Radford
			2. Greg Sample and Burhan Kawosa
			3. HR: Evaluation Schedule and Process
			4. Brandon Hayes, Athletics
			5. Sue Edwards
	3. Tunnel Talk
		1. Michael will follow up
	4. Staff Senate meetings will be Virtual only from now on.
3. **Schedule Reminders**
	1. Staff Senate Meeting 02.17.2022 9:00 a.m.
	2. Staff Senate Executive Planning Meeting 03.03.2022 9:00 a.m.
	3. Staff Senate Executive Meeting 03.10.2022 9:00 a.m.
	4. Staff Senate Meeting 03.17.2022 9:00 a.m.