

**Robert's Rules of Order Newly Revised (RONR)**, the tone of meetings should be formal, respectful, and orderly. The following principles are emphasized to set the appropriate tone:

1. **Respect for All Members**

Members should treat one another with courtesy and respect, even when opinions differ. Personal attacks, interruptions, and disrespectful remarks are discouraged.

2. **Impartiality**

The presiding officer (chair) must remain neutral, ensuring that discussions are balanced and fair. All members should have an equal opportunity to voice their opinions.

3. **Orderly Deliberation**

Meetings are structured to promote clear and logical discussion. Members must speak only when recognized by the chair and adhere to the established rules for debate and procedure.

4. **Efficiency and Focus**

The goal is to achieve the group's objectives without unnecessary delays, while ensuring that important matters are fully discussed.

5. **Majority Rule with Minority Rights**

The will of the majority prevails in decisions, but the rights of the minority to express their viewpoints are protected.

6. **Adherence to Agenda**

Following the agreed-upon agenda helps maintain focus and prevents distractions or unrelated discussions.

The overall tone is one of professionalism and decorum, fostering collaboration while maintaining order to ensure that the group achieves its goals effectively.