



**WRIGHT STATE  
UNIVERSITY**

**Faculty Office  
104/106 Health Sci Bldg.  
facultyoffice@wright.edu**

***Faculty Line #258  
September 3, 2024***

Dear Colleagues,

Welcome back to fall semester! I hope you had an enjoyable summer and were able to get some rest and relaxation. We have a very busy year ahead, especially with the implementation of the new Wright State Core Curriculum. I would like to take this opportunity to highlight some important information.

**New Faculty Senate Office**

The Senate Office moved to a new location in rooms 104 and 106 Health Sciences Building. Room 106 is a conference room where we can hold small committee meetings (nine seats around the table, plus a few extra seats around the room). We have a new computer and Webex set up in the conference room for hybrid meetings. Faculty President Dawn Wooley will conduct open office hours in the Senate Office on Wednesdays 3 to 5 p.m. and Fridays 1:30 to 3:30 p.m. (exceptions noted on door) and by appointment for anyone who would like to stop by and chat or exchange ideas. Our administrative assistant, Bryan Nethers, is also available for help and can be contacted at [bryan.nethers@wright.edu](mailto:bryan.nethers@wright.edu). General Senate questions can be addressed to [facultyoffice@wright.edu](mailto:facultyoffice@wright.edu).

**Special Election for Faculty Vice President**

A special election has been called to fill a mid-term vacancy for the position of Faculty Vice President. The winner of the election will serve as Faculty Vice President for the remainder of AY2024-25. A Qualtrics survey was sent out on the first day of the semester. Please check your email and check the spam/junk/clutter boxes in case the message went there. Nominations will close at 5:00 p.m. on Thursday, September 26, 2024.

**Core Implementation**

The new Wright State Core curriculum will be implemented over the next academic year, and there are important dates to keep in mind:

- **November 1, 2024:** Deadline for submission of first-draft Ohio Transfer 36 (OT36) applications to Hideo Tsuchida ([hideo.tsuchida@wright.edu](mailto:hideo.tsuchida@wright.edu)), Director for Articulation, Transfer and Institutional Partnerships. Faculty members must submit their first drafts to Hideo by this date if they want their courses to be included in the new Core.
- **November 30, 2024:** Deadline for all current Core courses to be updated to the new Core using the new “Core Transition Form” in Curriculog.
- **April 1, 2025:** Deadline for programs to make it through all steps in Curriculog to be approved for the new Core.

Submission dates to Undergraduate Curriculum Committee (UCC) to have a chance to meet the April 1, 2025, Core deadline:

**\*\*\*Note: The UCC is not the last step of the approval process, so submission to the UCC by these dates *does not* ensure that your proposal will make it through the process in time. Please check the “Steps to Approval” for your individual proposals.**

- September 10
- October 8
- November 12
- December 3
- January 21
- February 11
- March 11

Core Implementation FAQs:

- Are templates and samples available for OT36 preparation?
  - Yes, contact Hideo Tsuchida ([hideo.tsuchida@wright.edu](mailto:hideo.tsuchida@wright.edu)) for these items.
- Are training sessions available?
  - Multiple trainings sessions have already been offered, but there are two remaining on Friday, 9/6/24 at 12:00 and 2:30 pm in the Library Annex. No RSVP is necessary.
  - For individual or group sessions, contact Hideo Tsuchida ([hideo.tsuchida@wright.edu](mailto:hideo.tsuchida@wright.edu)).
- Does every course need to submit an OT36 application?
  - Yes, every course must submit.
- If my OT36 application is rejected, does this mean my course is out of the Core?
  - No, applications can be resubmitted.
- What if my Core course does not qualify for OT36?
  - In the rare case that a course does not qualify for OT36, then the course will be reviewed on a case-by-case basis by the Core Oversight Committee for inclusion in the Core.
- What if my course qualifies for more than one element?
  - Separate applications will be required in these cases.
- What if I have questions about applying for OT36?
  - Contact Hideo Tsuchida ([hideo.tsuchida@wright.edu](mailto:hideo.tsuchida@wright.edu)).

To facilitate the high volume of proposals, the Faculty Senate will meet twice per month in spring 2025. The Faculty Senate votes on curricular items at every Senate meeting, and **deadlines for items to be brought to the Senate floor** are as follows:

- September 6, 2024
- October 4, 2024
- November 12, 2024
- November 27, 2024
- January 21, 2025
- January 31, 2025
- February 14, 2025
- March 7, 2025
- March 21, 2025
- April 4, 2025
- April 18, 2025

### **New Curriculum Forms**

Over the summer, the Office of the Registrar created some new forms in Curriculumlog:

- Core Transition
- Course – Title Change
- Program – Delivery Mode Change

The Core Transition form will be used to move current Core courses to the new Core as described above. The Title Change form was created to simplify and streamline the course approval process by focusing only on the title change. Lastly, the Delivery Mode Change was also created to streamline the process.

### **Workload Policy**

The Faculty Senate Executive Committee (EC) spent time over the summer reviewing all workload feedback from the various colleges and individual faculty members. The EC also reviewed other workload policies from across the state and nation. The committee then met with the Provost who presented revisions to the original workload policy, and the EC provided additional feedback on those revisions. The EC appreciates the changes that were made to the policy but would have liked to have seen more changes. For this reason, the EC does not endorse the current Teaching Load policy (previously called “Faculty Workload”). The revised [policy 2020](#) was published on July 17<sup>th</sup> and is now a permanent policy (no longer listed as emergency/temporary).

### **Faculty Activity Reports**

Under the new Watermark system, annual reports are **due September 16, 2024**. For clarification, the **reporting time frame is August 1, 2023 to July 31, 2024**. I advise faculty members to preview their reports for this time frame before submitting them. If you run these previews early, there is time to fix any glitches that may arise. I am told that when you click on the submission window, the system should generate the correct reporting time frame as listed above. If you would like your department chair to see a bigger picture of your activity, you can run a report over the past three years and load that report into the box entitled, “Additional evidence of successful teaching, scholarship, and service,” which is allowed under Article 11.7.2 of the CBA. If you have any questions or encounter any difficulties, you can contact Elissa Falcone at [elissa.falcone@wright.edu](mailto:elissa.falcone@wright.edu). She gives very prompt responses, which are very much appreciated.

The first Faculty Senate meeting of the new academic year is **Monday, September 16, 2024**, at 2:30 p.m. in the Endeavor Room of the Student Union (E156).

Sincerely,  
Dawn Wooley  
Faculty President